

EMERGENCIES

The NWESD 189 will maintain an *Emergency Preparedness and Response Plan* and procedures necessary to implement the plan.

Fire Evacuation

Students referred by member districts to receive their primary educational program through a NWESD 189 administered cooperative will receive instruction so that, in case of fire or sudden emergency, they will be able to leave their particular building in the shortest time possible, or take such other steps as the particular emergency demands, and without confusion or panic. Fire drills will be held three times each year.

Emergency evacuation procedures are to be developed for each NWESD 189 program and work site.

Lockdown

Students will receive instruction so that in the event of the breach of security of a student program site, staff, students, and visitors will be able to take positions in secure enclosures. Lockdown drills will be held at least three times each program year.

Evacuations

Students will receive instruction so that in the event the program site or NWESD 189 needs to be evacuated, they will be able to leave the building in the shortest time possible and take the safest route possible to another facility.

Shelter-in-Place

Students will receive instruction so that in the case of a hazardous vapor release that doesn't allow time to evacuate the campus, they will be able to remain inside, and take the steps necessary to eliminate or minimize the health and safety hazard. A shelter-in-place drill will be held at least once each year.

Earthquakes

The Board recognizes the importance of protecting staff, students, and facilities in the event of an earthquake. Facilities will be designed and maintained in a manner that recognizes the potential danger from such an occurrence. Likewise, staff must be prepared to take necessary action to protect students and staff from harm.

The Superintendent will establish guidelines and action taken by site administrators should an earthquake occur while students are in session.

Bomb Threats

The Superintendent will establish procedures for action in the event that any threat is received toward the program site by telephone, letter, orally, or by other means.

Emergency Program Closure or Evacuation

When weather conditions or other circumstances make it unsafe to operate student programs, the Superintendent is directed to determine whether programs should be started late, closed for the day, or transportation will be provided only on emergency routes. Those decisions will be communicated through community media resources pursuant to a plan developed by the Superintendent or designee.

Pandemic/Epidemic

The Board recognizes that a pandemic outbreak is a serious threat that could affect students, staff, and the community. The Superintendent or a designee will serve as a liaison between the NWESD 189 and local health officials. The NWESD 189 liaison, in consultation with local health officials, will ensure that a pandemic/epidemic plan exists in the NWESD 189 programs and establish procedures to provide staff and student safety during such an emergency.

Exceptions

Emergency drills and procedures will be administered by the appropriate corrections staff at each of the county detention center programs operated by the NWESD 189.

When an emergency within a student program site or its surrounding area necessitates evacuation and/or total or partial closure of the student program within the NWESD 189, staff will be responsible for aiding in the safe evacuation of the students within the endangered program site or its surrounding area.

The Superintendent will establish procedures for the emergency closure of a facility or department.

Additional Policy Implications for NWESD 189 Behavioral Health Program

In addition to the expectations delineated in the *Emergency Preparedness and Response Plan*, the Board directs NWESD 189 Behavioral Health Program staff to comply with the following additional requirements. Specifically:

- 1) NWESD 189 Behavioral Health Program staff assigned to school districts or schools in the region are responsible for understanding and complying with the emergency preparedness and response plans of their host district or school.
- 2) NWESD 189 will develop procedures for Behavioral Health Program staff to participate in regional disaster preparedness activities and respond to regional emergency/disaster events.

NORTHWEST EDUCATIONAL SERVICE DISTRICT 189

POLICY 3432

Page 3 of 3

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WAC 51-45-003
WAC 108-41-010 through 040
WAC 180-41-035
WAC 388-805-105
[NSMHA Policy 1549](#)