

### BOMB THREAT REPORT

Call made to (name of site): \_\_\_\_\_

Address: \_\_\_\_\_ Date: \_\_\_\_\_

**Note: Persons making bomb threats are usually very egotistical. Sympathize with them. Keep the caller talking as long as possible. DO NOT TRANSFER CALL TO ANYONE.**

Time call received: \_\_\_\_\_ Time call completed: \_\_\_\_\_

Exact words of person calling: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Questions to ask caller

1. When is bomb going to explode? \_\_\_\_\_

2. Where is bomb right now? \_\_\_\_\_

3. What kind of bomb is it? \_\_\_\_\_

4. What does it look like? \_\_\_\_\_

5. Why did you place the bomb? \_\_\_\_\_

6. What did you say your name is? \_\_\_\_\_

7. What is your address? \_\_\_\_\_

Description of Callers Voice

Male     Female     Young     Middle-Aged     Old

Tone of Voice: \_\_\_\_\_ Accent: \_\_\_\_\_

Background Noise: \_\_\_\_\_

Was voice familiar?     Yes     No     If yes, who did it sound like? \_\_\_\_\_

Person receiving call: \_\_\_\_\_ Home phone: \_\_\_\_\_

Person monitoring call: \_\_\_\_\_ Home phone: \_\_\_\_\_

Reported by: \_\_\_\_\_ Date: \_\_\_\_\_

**+Retain one copy and forward one copy to the Superintendent's Office**