

GOAL-SETTING FORM

State your goal(s) for the next evaluation cycle below for discussion with your supervisor. You should have at least one goal, but not more than three. Your goals should broadly align with an aspect of our Strategic Plan if possible, and with an evaluation performance element. Set SMART goals—specific, measurable, achievable, relevant and timely—that are focussed on a growth area and are a stretch for you, but are attainable within the evaluation period. You will discuss, and possibly revise, the goal(s) with your supervisor.

Name		Evaluation period		to	
Department		Position			
Goal Statement	Connection to NWESD Goal(s)	Evaluation Performance Element			

Date of Goal-setting Conference

Your Signature _____ **Supervisor** _____

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