

TECHNOLOGY USE, INCLUDING CELLULAR/LONG DISTANCE TELEPHONE

The Board recognizes some NWESD 189 positions require cellular telephone or other mobile cellular devices (MCD) access in order to provide the level of support and service required by member districts and/or the NWESD 189. An MCD is defined as a digital device that is subscribed to either a cellular voice, cellular data, or texting plan. The NWESD 189 allows for either a taxable allowance toward a personal cellular plan or for a NWESD 189 cellular telephone/MCD.

Staff members and others associated with the NWESD 189 are expected to pay for any additional non-work related telecommunication charges to the NWESD 189. Each employee provided with a NWESD 189-owned cellular telephone or MCD will be provided access to a copy of his/her monthly billing, including call history, for his/her convenience in order to facilitate recordkeeping.

The Superintendent will develop procedures for:

- 1) determining which NWESD 189 positions warrant cellular telephone/MCD access and compensation;
- 2) determining the appropriate cellular telephone/MCD plan for the identified positions;
- 3) staff members to request cellular telephone/MCD plan program enhancements based upon actual work-related cellular telephone use in excess of the plan provided over three (3) months;
- 4) establishing limitations for the use of technology (e.g., text messaging, 'Tweeting,' picture sharing, communications via social media, wiki websites) to assure that compliance with public records statute is provided; and,
- 5) staff members to reimburse non work-related costs.

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