

BOMB THREAT REPORT

Call made to (name of site): _____

Address: _____ Date: _____

Note: Persons making bomb threats are usually very egotistical. Sympathize with them. Keep the caller talking as long as possible. DO NOT TRANSFER CALL TO ANYONE.

Time call received: _____ Time call completed: _____

Exact words of person calling: _____

Questions to ask caller

1. When is bomb going to explode? _____

2. Where is bomb right now? _____

3. What kind of bomb is it? _____

4. What does it look like? _____

5. Why did you place the bomb? _____

6. What did you say your name is? _____

7. What is your address? _____

Description of Callers Voice

Male Female Young Middle-Aged Old

Tone of Voice: _____ Accent: _____

Background Noise: _____

Was voice familiar? Yes No If yes, who did it sound like? _____

Person receiving call: _____ Home phone: _____

Person monitoring call: _____ Home phone: _____

Reported by: _____ Date: _____

Retain one copy and forward one copy to the Superintendent's Office