## Tips for Using Co:Writer on the SBA/MSP

- Co:Writer (SOLO 6) is software that provides numerous accessibility features such as text-to-speech, speech-to-text, word prediction and grammar prediction. Some features are not allowed on the SBA ELA.
- OSPI has determined that the *word prediction and grammar prediction* features in Co:Writer impact the constructs being measured on the SBA ELA test, therefore, *Co:Writer is not allowed for use on the SBA ELA*.
- Text-to-speech and speech-to-text are allowed accommodations/designated supports for SBA and Science MSP. See the Guidelines for Tools, Supports and Accommodations.
- For math and science, *you must submit a Non-standard Accommodations or Designated Support Request* to OSPI before using Co:Writer accessibility features on those Math SBA and the Science MSP.
- Students and staff should be very familiar with Co:Writer prior to using it on the SBA/MSP.
- Below are directions for use of Solo 6 Co:Writer program when installed on the student device used for testing.
- 1. At least a few days prior to testing, the *Permissive Mode* must be enabled in the specific subjects (Mathematics and/or Science) in TIDE for the student who will be using Co:Writer. The setting is located under *Embedded Accommodations, Permissive Mode, Permissive Mode Enabled* under *Mathematics* and/or *Science.* Be sure to choose *Save.*

Embedded Accommodations	ELA-CAT	ELA-PT	ELPA21	Mathematics	Science
Accommodation Codes 😮	0	0	None	None	0
Exempted Domains 😮	Ø	0	No Exemptions	0	0
American Sign Language 🥝	Do not show ASL videos V	Do not show ASL videos	0	Do not show ASL videos	0
Audio Transcriptions 🥝	Audio Transcriptions Enab	Audio Transcriptions Enat	0	Audio Transcriptions Enat	0
Closed Captioning 🥝	Closed Captioning Not Avi	0	0	0	0
Emboss 🥝	None	None 🔻	0	None	0
Emboss Request Type 💡	Auto-Request	Auto-Request	0	Auto-Request	0
tation (Designated Supports and Accommodations) 🔗	English <b>v</b>	English 🔻	English V	English	English
Permissive Mode 🕜	Permissive Mode Disablec V	Permissive Mode Disablec V	Permissive Mode Disablec V	Permissive Mode Enabled V	Permissive Mode Disablec V

Once Permissive Mode is enabled, students may sign in as themselves on the Training and Practice tests and become familiar with using Co:Writer with the secure test site.

- 2. Log on to student computer using the secure log in, then close the secure browser by choosing *Close Secure Browser* in the upper right corner.
- 4. Under All Programs, SOLO 6, open Co:Writer 6

J	Microsoft Office
	Microsoft Silverlight
	Microsoft System Center 2012
	Printer Installer
	SOLO 6
1	CoWriter 6
	BraftBuilder 6
	🗑 ReadOutLoud 6
	🐵 SOLO Sign In
	MriteOutLoud 6
	Startup
Ū	VideoLAN -
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Under *Topics* tab, confirm that all topic dictionaries are **not** checked.

5. Click on the Co:Writer menu arrow





7. Select Settings tab

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	🖓 Co:Wr	iter - Natalie N	lewman		_		$\times$
	Topics	Word Bank	Vocabulary	Settings			
	Rece	ent Topics		$\bigcirc$			
•		George Wash	ington		C	reate Topi	c
	Alexander Graham Bell			Decelect All Texico			
		Lady Gaga			Des	elect All To	pics

8. Select the More Settings... button

Topics	Word Bank	Vocabulary	Settings			
Speed	n Settings		Text Settin	ngs		
⊠ Sp	eech Active		Helvetica		•	2
Voice:	Heather	•			_	
Speed	Bate: 0	7	Backgroun	d Color:		
			Text color			d
			Sa	mole		
$\frown$	More Setting	5				

Under *Display* confirm that the *Show Numbers* box is **not** checked and choose *OK*

Display Prediction Speech	
Text window     Word Window	Use Setup Wizard
Sentence Window	
Paragraph Window	Arial 14
Show Numbers Number of Guesses	Set Colors
Arrangement of Guesses      Dynamic      Fixed      Spacing and Order	Horizontal 🔘 Horizontal 2
<ul> <li>Single-spaced</li> <li>Double-spaced</li> </ul>	<ul> <li>Best guesses first</li> <li>Alphabetical</li> </ul>
📝 Show info window when star	ting Co:Writer

10. Select the *menu arrow* in the bottom right corner to return to the Co:Writer operational mode.



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11. Do not minimize the small, green Co:Writer window. If needed, it may moved to the side by dragging via the gray bar at the top.

## 12. Open the SBA WASecureBrowser by clicking on the desktop icon

**OR** by choosing **WASecureBrowser** from the program start menu. You may use the **Search programs and files** box if the **WASecureBowser** is not clearly listed.

The Use of Co:Writer is not allowed on the ELA SBA.

- Any test content/responses in Co:Writer must be removed at the end of each test session.
- After testing, the student may want to use Co:Writer for classroom work and will need to change everything back to the way it was prior to testing. If this is done, be sure to repeat the set up steps again prior to testing on the SBA or MSP.
- Another Tip: Students using *Speech-to -Text* will be prompted to click the green speaker icon to make sure they can hear the voice. On this same screen there are 3 slider bars to personalize the speech settings. Make sure the voice is changed to *VW Julie* and adjust the *Volume*, *Pitch* and *Rate* of speech that fits their needs. If this is not done prior to beginning the test, they will need to exit the browser to adjust the settings.



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