

# Title I, Part A and Learning Assistance Program (LAP)

## Learning Assistance Program (LAP)

LAP programs serve eligible students who need intensive **academic support for reading, writing and math**, or the **readiness to learn** these core subjects. With special emphasis on the early grades, schools use their state LAP funds to design programs that give these students the strong start they need for academic success.

There are also new requirements in the LAP legislation related to the use of data. In [Section 201](#) (RCW 28A.165.005), the new statute **directs districts to use assessment data** for these three specific applications:

1. Help students who struggle academically and to reduce disruptive behaviors.
2. Guide the choice of effective and efficient practices for supplemental instruction.
3. Guide the choice of services they will use to help underachieving students and reduce disruptive behaviors.

### Changes to LAP Legislation

This year, the state legislature made substantial changes to the law that created the Learning Assistance Program. These modifications mean that districts must follow **new requirements that impact the application process, administration and programming.**

- Bulletin 040-13 [New LAP Requirements](#)

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### 3 Purposes for LAP Programs

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#### 1. Focus on K-4 Reading

Your first focus must be K-4 students who struggle with reading or who do not have the readiness skills that will improve their ability to read. Districts must comply with this new requirement beginning with the 2015-16 school year

Every school where **40% or more students scored at basic or below basic on the third grade state English Language Arts (ELA) assessment** ([Measurements of Student Progress](#) or MSP) **in the previous school year**, must integrate intensive reading and literacy best practices and strategies — across grades K-4.

- OSPI will convene a panel of experts to develop a menu of **best practices and strategies proven to increase ELA literacy.**
- Districts must select best practices and strategies from this

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#### Changes to LAP

- [Webinar](#) (WMV)
- Bulletin 040-13 [New LAP Requirements](#)

#### ESSB 5946, RCW, WAC

- Amended by [ESSB 5946](#)
- Legislature codified as [Chapter 28A.165 RCW](#) and [WAC 392-162](#)
- Funding Formula [Chapter 28A.165 RCW](#)

menu — available **July 1, 2014** — and updated annually.

## 2. **Use Data to Inform Program Development**

Use student data to develop effective programs that help underachieving students and reduce disruptive behaviors in the classroom.

## 3. **Integrate Effective Best Practices & Strategies**

OSPI will convene a panel of experts to develop a menu of best practices and strategies able to **1)** guide districts toward effective practices — ELA and mathematics — designed to support supplemental instruction/services that target underachieving students and **2)** reduce disruptive behavior in the classroom.

The new LAP requirements stipulate that:

- OSPI will convene a panel of experts to develop a menu of **best practices and strategies proven to increase ELA literacy**. Districts must select best practices and strategies from the ELA menu — available **July 1, 2014** — and updated annually.
- OSPI will convene a panel of experts to develop a menu of **best practices and strategies proven to increase math literacy and address disruptive classroom behaviors** — available July 1, 2015 — and updated annually.

## **What Stays the Same**

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1. LAP remains supplemental to core instruction. You can use LAP money to provide supplemental reading, writing, mathematics, as well as readiness interventions that serve these core subjects.
2. LAP can fund supplemental instructional services across K-12, and fund academic support programs for students in grade 11 and 12 who are at risk of not meeting local and state graduation requirements.

## **One Year to Make the Transition**

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Your district can maintain the activities and services developed for 2012-13 LAP applications through June 2014. However, if you decide to take a transitional year, you must determine first how your schools will integrate the new requirements.

## **Application Process**

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There are three key changes that relate to the application process for this important support for state schools.

1. No requirement to submit a LAP application/plan to OSPI
2. No requirement to develop an Accelerated Learning Plan for every LAP-served student
3. New requirement — submit a LAP Assurance form through iGrants — Form Package 218

## **Funding Formula for Districts**

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Your allocation is based on the number of fulltime equivalent students

(FTE) enrolled in October — grades K through 12 — who were eligible for the free and reduced-price lunch program (FRPL) in the preceding school year. [Chapter 28A.165 RCW](#) outlines the procedures by which a school district becomes eligible for LAP funds and how the state distributes those funds.

Here's how the state calculates your base allocation.

**FRPL %** you reported to OSPI in October of the preceding school year **X** the **annual average FTE** (AAFTE) for K–12 students reported on the P-223 for the preceding school year (includes Running Start) **X** the **funding rate** determined by the Legislature each year.

### Access LAP Funds

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1. Contact your district business manager for the 2013–14 LAP allocation.
2. Complete and sign the assurance form — [iGrants](#) Form Package 218. These assurances are due every September and outline end-of-year reporting required under the new legislation.

### Allowable Program Activities & Services

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Beginning with the 2015-16 school year, you must expend LAP funds on activities and services consistent with Section 106 of [ESSB 5946](#). These activities and services must be based on best practices — demonstrated through research — to increase student achievement.

1. Extended opportunities for learning that occur:
  - Before or after regular school hours
  - On Saturday
  - Beyond the regular school year
2. Services under RCW 28A.320.190 — [Extended Learning Opportunities Program](#)
3. Credit retrieval for 11 and 12 grade students
4. Professional development for certificated and classified staff that focuses on:
  - Needs of a diverse student population
  - Best practices and strategies for reading literacy, and mathematics content and instruction
  - Use of student work to guide effective instruction
5. Consultant teachers able to assist classroom teachers integrate effective instructional practices that meet the learning needs of LAP-served students.
6. Tutoring support for LAP-served students
  1. Able to provide instructional support to LAP-served students who participate in extended learning opportunities – for example, push-in/pull-out interventions and opportunities for learning that extend regular school hours.
7. Outreach activities and parental support — could include employing parent and family engagement coordinators
8. You can use up to five percent of your district's LAP allocation to develop partnerships with community-based organizations,

educational service districts and other local agencies. These partnerships must be able to deliver academic and non-academic support to LAP-served students at risk of not meeting local and state graduation requirements

Focus your partnership goals and activities on these three priorities:

1. Reduce barriers to learning
2. Increase student engagement
3. Enhance readiness to learn

### **Menu of Best Practices & Strategies**

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A panel of experts will develop a menu of best practices and strategies designed to:

- Assist students who struggle with reading to reach grade level by the end of fourth grade
- Improve the reading and literacy of English Language Learners
- Make system improvements districts can use to improve reading instruction for all students.

The new LAP requirements stipulate that:

- OSPI will convene a panel of experts to develop a menu of **best practices and strategies proven to increase ELA literacy**. Districts must select best practices and strategies from the ELA menu — available **July 1, 2014** — and updated annually.
- OSPI will convene a panel of experts to develop a menu of **best practices and strategies proven to increase math literacy and address disruptive classroom behaviors** — available July 1, 2015 — and updated annually.

### **District Records & Reporting**

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Make sure you record the annual entrance and exit performance data in **CEDARS** – state’s (individual) student data system. We’ll make new reporting requirements available **January 2014**. Watch this page for a bulletin and webinar that will explain the new requirements for records/reporting.

Your district’s end-of-year LAP report is **due every August 1** beginning 2014. Include this information:

- Amount of academic growth gained by each LAP student.
- Number of LAP students who gain at least one year of academic growth.
- LAP-funded activities and programs in place at each school.

### **Monitoring**

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OSPI staff will monitor integration of the new LAP requirements as part of the Consolidated Program Reviews – once every four years.

As with other state and federal programs, our primary purpose in monitoring is to evaluate these criteria:

1. How well a district spends its allocation on services and activities
2. How well a district integrates best practices into teaching, learning and student support

### Timeline for Districts, Schools and OSPI to Integrate New Requirements

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#### ESSB 5946, RCW, WAC

- Amended by [ESSB 5946](#) (Engrossed Senate Substitute Bill, DATE)
- Legislature codified as [Chapter 28A.165 RCW](#) and [WAC 392-162](#)
- Funding Formula [Chapter 28A.165 RCW](#)

Date	Who	Activity or Deliverable
Before the end of 2014-15 school year	Districts	Schedule a meeting with the parent/guardian of every student who scored below basic on the state’s third-grade assessment in ELA— <b>see Section ESSB 5946 105 (2)</b>
July 1, 2014 and update annually	OSPI	Publish a menu of best practices and strategies able to improve reading and literacy — <b>see Section 106 (3)</b>
2014-15 school year	Districts	Add student performance data (entrance and exit) to CEDARS— <b>see Section 2014 (1).</b>
August 1, 2014	Districts	Report (to OSPI) the academic growth gained by students participating in the Learning Assistance Program— <b>see Section 204 (1) (a).</b>
2015-16 school year	Districts	Integrate an intensive reading and literacy improvement strategy from a state menu of best practices or an alternative strategy— <b>see Section 106 (4).</b>
July 1, 2015 Update annually	OSPI	Publish menus of best practices and strategies able to help students who struggle with English Language Arts and mathematics, and to reduce disruptive behavior— <b>see Section 203 (3).</b>
2016-17 school year	Districts	Must use a practice or strategy from the state menu (Section 106 (3))— <b>see Section 203 (4) (a).</b>
2016-17 school year	Districts	Have the option to use a practice or strategy that is not on a state menu for two years— <b>see Section 203 (3).</b>