



Description of Primary Sources Training Sessions

Primary Sources and the Elementary Classroom

Bellingham ProDev Course #6452—one clock hour (free); 3:00-4:15 pm

1306 Dupont Street, Bellingham WA 98225; Room 212

Participants will interact with primary sources and learn/practice multiple strategies to use in the elementary school classroom. In addition, attendees will learn how and where to curate high quality primary sources for the elementary school classroom as well as the benefits of using primary sources to support student learning across multiple disciplines.

Primary Sources and the Secondary Classroom

Bellingham ProDev course #6453—one clock hour (free); 4:30-5:30 pm

1306 Dupont Street, Bellingham WA 98225; Room 212

Participants will explore the value of using primary sources in the 6-12 Social Studies classroom through hands-on activities designed to be implemented in any secondary Social Studies classroom. In addition, attendees will learn how and where to curate high quality primary sources for the 6-12 classroom as well as the benefits of using primary sources to support student learning within multiple social studies subjects.

Jen Reidel background

Jen Reidel has taught Social Studies in secondary education for 23 years. She has experience within traditional high school settings in her 19 years at Lynden High School teaching Civics, Law, AP Government, US History, Geography, and English. Jen's recent classroom experience is at Options High School (OHS-2015 to present), an alternative high school in the Bellingham School District. OHS serves a large population of marginalized students who have struggled in traditional high school settings. Options seeks to offer students meaningful educational experiences through using a project based learning model focusing on authentic learning outcomes. Jen is the James Madison Memorial Fellow for Washington State (2002), American Civic Educator Award recipient (2014), and currently serves for the 2019-2020 school year as the Civics Teacher in Residence at the Library of Congress in Washington DC.

Creating an Account, Registering for a Course & Completing an Evaluation in Pro Dev

Creating an Account (non-district participants)

1. Click on the *Create Account* button on the home page - link below.
(<https://bellingshamschoolsprodev.myschooldata.net/>)
2. Complete the boxes marked in red. Please choose from the pull-down boxes – DO NOT type something else in.
3. For Position, you may choose **Not Listed* which is the first choice. For District/Organization, please select *Other Organization/District*.

Registering for Your Course

1. Log into **ProDev** at <https://bellingshamschoolsprodev.myschooldata.net/>
2. Enter the **Course #** of your selected course into the **ID box** of the **Course Registration** tab. You may also search by start date, title, etc.
3. Click on the **Register** button in the left column.

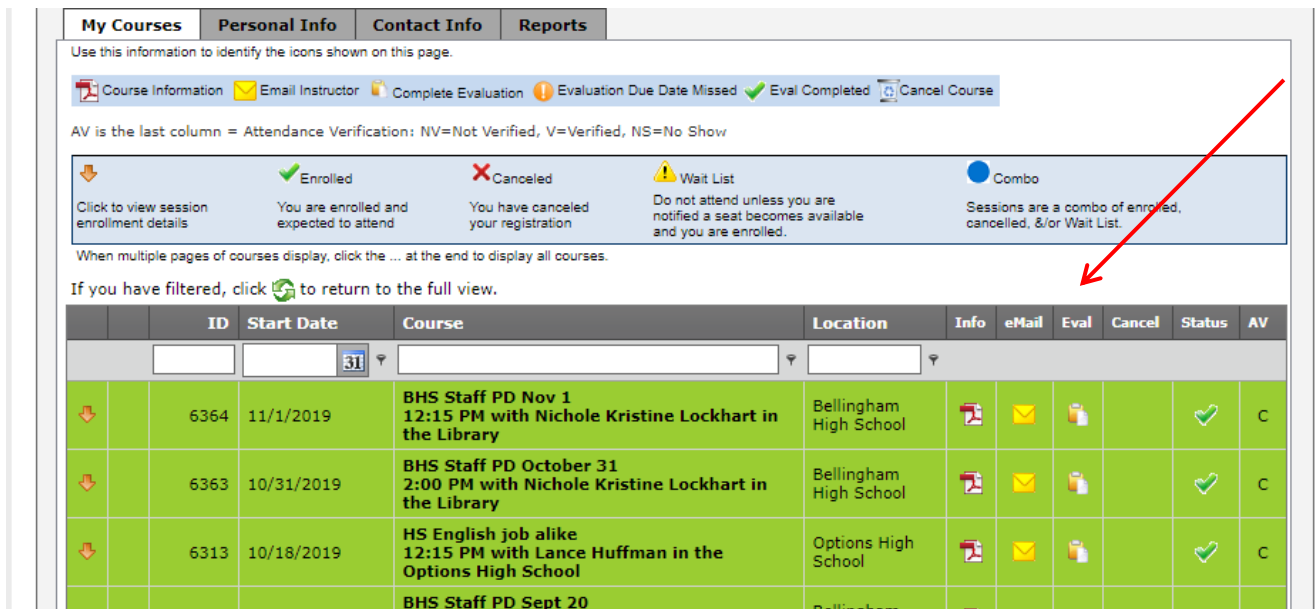
Criteria Search	Category	Instructor	Bellingham Promise	Building Specific	Intended Audience	Grade Level	Subject	Framework Focus	Clear Search
Key Search	Info	ID	Start Date	Title	Location				
Register		533	5/6/2016	WMS 8th grade ELA PLC part 4	Whatcom Middle School				
Register		394	4/29/2016	Cordata- Sheltered Instruction Observation Protocol 6 8:00 AM with Micah Smith in the Cordata Library - Seats = 49	Cordata Elementary				

4. Click **Submit Registration** (bottom right-hand side). You will receive a confirmation email at the email you used for this account.



Completing an Evaluation

1. Log into your ProDev account, then click on the *My Records* tab.
2. Find the course you took. Click on the **clipboard icon** in the **Eval** column. Answer all questions (you may use n/a or a similar response). Be sure you click the **Submit** button. The evaluation needs to be completed within 30 days of the end of the course to receive clock hours. You will receive a confirmation email after submitting the evaluation. And the clipboard will become a green check mark.



Use this information to identify the icons shown on this page.

Course Information Email Instructor Complete Evaluation Evaluation Due Date Missed Eval Completed Cancel Course

AV is the last column = Attendance Verification: NV=Not Verified, V=Verified, NS=No Show

Enrolled: You are enrolled and expected to attend
Canceled: You have canceled your registration
Wait List: Do not attend unless you are notified a seat becomes available and you are enrolled.
Combo: Sessions are a combo of enrolled, cancelled, &/or Wait List.

When multiple pages of courses display, click the ... at the end to display all courses.

If you have filtered, click [refresh icon] to return to the full view.

	ID	Start Date	Course	Location	Info	eMail	Eval	Cancel	Status	AV
[down arrow]	6364	11/1/2019	BHS Staff PD Nov 1 12:15 PM with Nichole Kristine Lockhart in the Library	Bellingham High School	[document icon]	[email icon]	[clipboard icon]	[cancel icon]	[checkmark icon]	C
[down arrow]	6363	10/31/2019	BHS Staff PD October 31 2:00 PM with Nichole Kristine Lockhart in the Library	Bellingham High School	[document icon]	[email icon]	[clipboard icon]	[cancel icon]	[checkmark icon]	C
[down arrow]	6313	10/18/2019	HS English job alike 12:15 PM with Lance Huffman in the Options High School	Options High School	[document icon]	[email icon]	[clipboard icon]	[cancel icon]	[checkmark icon]	C
[down arrow]			BHS Staff PD Sept 20	Bellingham	[document icon]	[email icon]	[clipboard icon]	[cancel icon]	[checkmark icon]	C

Printing a Bellingham Clock Hour Transcript

1. To get an official transcript, go back into *My Records*, click on *Reports*, and select **Bellingham Clock Hour Transcript**. It usually takes a couple of months for the courses to be posted on transcripts.

If you need your Bellingham Clock Hour Transcript sooner, or have any other questions, please contact Cathy Allred @ cathy.allred@bellingshamschools.org or call 360.676.6545