

Dear Curriculum Director,

In order to avoid any prolonged gaps in accessing the Smarter Balanced Digital Library, we are relying on every District Assessment Coordinator (or other designated lead) to upload lists of educators in the district who should have access to the library. Please visit OSPI's Smarter Balanced [Digital Library website](#) for step-by-step directions to get district employees signed up today.

The Smarter Balanced Digital Library has been available in an open "preview" period since early June. This window closes on September 25<sup>th</sup> in order to prepare for the live launch. **Please note that although the Digital Library will be temporarily closed September 26–September 29 for update, when it reopens, districts WILL NOT have to re-register educators that already have access to the library.**

In addition, and so that we can support districts that have not yet signed up their educators to access the Digital Library, we'd appreciate your assistance in completing this very short online survey: <http://www.surveymzmo.com/s3/1798724/School-District-Smarter-Balanced-Digital-Library-Access-Survey>. This survey is intended to learn about the status of each district in signing staff up for the Digital Library and obtain contact information for your district's designee. Please respond by Friday, September 19. Districts who do not respond by September 19 will be contacted by phone.

Our goal is for any school district employee who works with students to have access to the Digital Library and its resources in order to support strong teaching and learning aligned with Washington's English language arts and mathematics learning standards (Common Core State Standards).

Thank you so much for your assistance.

*Jessica Vavrus*

Assistant Superintendent, Teaching and Learning  
Office of Superintendent of Public Instruction  
Olympia, WA  
360-725-6417 (office)

*and*

*Robin G. Munson, Ph.D.*

Assistant Superintendent, Assessment and Student Information  
Office of Superintendent of Public Instruction  
360-725-6336 (office)