

**Highly Capable Cooperative Council Meeting
January 21, 2016
11:00 am – 12:00 pm**

Highly Capable Cooperative Council Members Present:

- Cindy Simonsen, Anacortes
- Jenn Angelis, Burlington
- Becky Bell, San Juan Island
- Patty Duncan, Darrington
- Rob Matthews, Sedro-Woolley
- Karin Manns, Granite Falls
- Chris Pearson, Conway
- Pam Estvold, Facilitator
- Chad Norman, Mt. Vernon
- Carolyn Sytsma, Meridian
- Peter Szalai, Oak Harbor
- Jack Monpas-Huber, Marysville
- Darcy Becker, Monroe
- Dawn Christiana, Bellingham
- Jennifer Longchamps, note taker

Review Minutes

The group reviewed the minutes from the HiCap Cooperative Council Meeting dated October 20, 2015. These minutes can be viewed [HERE](#). No changes were requested. Motion was made to approve the Minutes as written and approved by all.

Follow-up on Action Items from October 20, 2015

OSPI K-20 - There was a request to coordinate a K20 with the Cooperative and OSPI to connect with Jodi Hess. The K20 is scheduled to happen later this afternoon after the Council meeting.

New Information & Announcements

Professional Development – Pam reminded the Council that they each were allotted four spots at the upcoming professional development session. If they weren't intending on using all of their four spots, or needed more spots, please contact Anita.

Contractor Support – A current standing of how member districts are using their technical assistance time was shared and can also be viewed [HERE](#). It was suggested in April that there be a standing agenda item to have districts share how they are utilizing the support of their contractor. A brief discussion was held about how districts have used their technical assistance. Mount Vernon shared that Todd has been working with them in the planning for their upcoming work associated with the Javits grant they recently received. It was asked if Mt. Vernon could update the Council at the next meeting about the work that is being done or planning to be done with this grant.

ACTION ITEM: Chad Norman, Mt. Vernon School District, will provide an update at the April 28, 2016 Council meeting of the HiCap Plus work being done with the Javits grant.

Riverside Webinar Fees – Districts who are planning on using the online version of the CogAT Screener, or CogAT test batteries, have to pay \$600 fee to Riverside Publishing in order to view three webinars that are required before being allowed to administer the online version. It was shared with the Council that the ESD could coordinate the webinars and pay \$2,000 allowing multiple districts to participate. Currently seven member districts are using the paper/pencil version of the CogAT Screener, two are using the online version and six are using other tools. The Council would like to know if the ESD purchases the \$2,000 webinar and Member Districts then decide to use the online screener will they still have to pay the \$600 webinar fee. Pam will investigate further and report back at the next Council meeting.

ACTION ITEM: NWESD will contact Riverside Publishing to find out the stipulations of individual districts deciding to use the online version after viewing the webinars via NWESD.

HiCap Professional Library – A listing of resources was presented to the Council to consider purchasing for a lending library. The Council discussed how accessible and beneficial a lending library would be for their district staff. It was proposed that the Cooperative allocate \$1,500 for unmet needs for professional development or director support to purchase resources. The resources would be determined by the contractors and for them to use during their district visits and planning. NWESD will investigate potential funding sources (Javits Funds) to pay for the resources prior to using the Cooperative financial resources.

ACTION ITEM: NWESD will designate \$1,500 in the budget for the purchase of resources.

Budget Status 2015-16

Pam shared the current state of the budget. The budget can be viewed [HERE](#).

Next meeting: April 28, 2016