

**Highly Capable Cooperative Council Meeting
September 20, 2016
12:00 pm – 1:00 pm**

Highly Capable Cooperative Council Members Present:

- Jenn Angelis, Burlington
- Dawn Christiana, Bellingham
- Karin Manns, Granite Falls
- Elizabeth Hamming, Lynden
- Megan Dickson, Lynden
- Adrienne Somera, Meridan
- Bridget Rossman, Mt. Baker
- Chad Norman, Mt. Vernon
- Mary Obee, Oak Harbor
- Jerry Ball, San Juan Island
- Jack McKenna, San Juan Island
- Mischelle Darragh, Sedro Woolley
- Laurel Anderson, Sultan
- Todd Christensen, Contractor
- Pam Estvold, NWESD
- Jennifer Longchamps, NWESD/Notetaker

Review Minutes

The group reviewed the minutes from the HiCap Cooperative Council Meeting dated April 28, 2016. These minutes can be viewed [HERE](#). No changes were requested. Motion was made to approve the Minutes as written and approved by all.

Contractor Support – Todd Christensen will be providing all of the technical support this year to districts. Each district receives 6 hours of technical assistance time.

Update on HiCap Plus Work – Todd Christensen and Chad Norman updated the Council on the HiCap Plus work that is being done in Mt. Vernon and around the state. Todd shared that the focus of the HiCap Plus work is to increase identification services for under represented student populations. This three-year project has three phases, planning, implementation, and evaluation. Year two has just begun. Great work was done over the summer to develop modules that can be used by teachers/instructors/administrators. The first of four modules focuses on identification services. These modules will be available online through the Canvas platform via the OSPI website. Todd will provide more information on these modules at the November PLC meeting.

Budget Status 2015-16 - Pam briefly shared the current state of the budget. The budget can be viewed [HERE](#). Last year the Council approved \$1,500 to be allocated instructional materials. Pam shared that \$800 had been spent to date in this category, leaving \$700 available. It was agreed to order two more sets of the Bertie Kingore Assessment materials. There was a motion to increase the funds available in instructional materials an additional \$1,000 on top of the

\$700 remaining from last year. This motion was unanimously approved. (This motion was later rescinded when the Council decided to apply funds towards the Concept-based Curriculum & Instruction workshop.)

2016-17 Activities – A [schedule of events](#) was provided to Council members. It can be viewed [HERE](#). This link has some updated information in it from the time it was shared at the Council Meeting. Each district can send 5 people to the events listed. The HiCap Flyer has also been updated and can be viewed [HERE](#).

Other –

A question was asked how WaKIDS data can be used to identify kids. Todd reported that OSPI (Jody Hess) is still working on utilizing this information. There is no estimated due date.

Suggested PLC agenda topic for November is to discuss early monitoring. Bellingham and Lynden agreed to lead this conversation.

Meeting Adjourned at 1 p.m.

Conversation continued during the afternoon PLC. Council members were considering using the extra \$3,750 towards professional development at NWESD. Given that a quorum was still present, a [ballot](#) was administered to the Council members for their vote as to what to do with the \$3,750. It was decided, via ballot and conversation, to pay for the costs associated with the upcoming Concept-based Curriculum & Instruction workshop. This will allow each district to send 5 people to the workshop on October 24-25, 2016.