

Highly Capable Cooperative Council Meeting November 5, 2014

Highly Capable Cooperative Council Members Present:

- Cynthia Simonsen, Anacortes
- Michael Olson, Sedro-Woolley
- Elizabeth Hamming, Lynden
- Megan Dixon, Lynden
- Melissa Oliver, Lakewood
- Terri Bookey, Arlington
- Lisa Condran, Mt. Vernon
- Jake Rodgers, Sultan
- Todd Christensen, Marysville
- Mary Obee, Oak Harbor
- Jenn Angelis, Burlington Edison
- Patty Duncan, Darrington
- Kathy Shoop, Facilitator
- Jennifer Longchamps, note taker

Welcome

Kathy Shoop welcomed the council members and introduced NWESD staff who will be supporting the Highly Capable Cooperative work.

Review Notes

The group reviewed the [Suggestions for PD](#) that were gathered at the HiCap Informational meeting on August 19, 2014. Kathy pointed out that screening tools were the primary focus followed by programming.

Budget Status 2013-14

Jennifer shared the current state of the [budget](#). The group was informed of the NWESD policy 6060 that requires cooperative service programs to maintain a minimum fund balance of no less than one month (1/12) of total budgeted cooperative expenditures. A suggestion was made that if professional development was to be offered that a registration fee be charged.

Kathy shared with the group the availability of Jan Bonzon and the work that she's contracted to do in each member district.

Highly Capable Website

Council members were asked if the materials posted on the NWESD Highly Capable Website should be password protected. Unanimously the group voted no. It was the general consensus that the purpose of the Cooperative is to improve student learning. That being said, the learning of the Cooperative should be open to all.

Discussion was had about what types of resources the Council would like to see on the website. It is the desire of the Council to have a website that is current and robust. It will house forms and communication tools from member districts. It was suggested that these tools be offered in various translations.

A recommendation was made that there be a disclaimer statement on the website stating that the resources posted are provided by the Highly Capable Cooperative Districts and use of these resources should be done at the users' discretion.

Todd Christensen shared information about the upcoming release of the Highly Capable Handbook that is being written by Gail Hanninen, Ed. D. It is his assumption that the handbook will be available through a link on the OSPI website.

Council members were asked who had forms or resources that they were willing to share. Marysville has a handbook that is available. Mt. Vernon has built a form on Google.docs that she will share.

ACTION ITEM: NWESD will build the website architecture and share at the next Council meeting.

ACTION ITEM: Todd Christensen will contact Gail Hanninen to find out when the handbook will be available.

Upcoming Institutes

Whitworth is offering [Gifted Education Institutes](#). Most member districts are sending some staff to one of the institutes.

Professional Development Workshops

Gail Hanninen is available to present at an upcoming Highly Capable Cooperative Professional Development meeting via K20 connection for \$200. The Council agreed that if Gail presents her focus needs to be on screening.

The council recommended that a 3-hour professional development session be offered December 8th or 9th. The course will teach about the most important tools and processes in the screening and identification of highly capable K-2 students.

The Cooperative will pay for the room reservation, K20 connection fees and Gail's time. Each member district will be allowed to send 4 people to this event. It was suggested that the remaining 20 seats be open to the general audience for a \$50 registration fee.

The Cooperative members agreed that the second professional development event should be offered in early February. This event should focus on programming with a focus on K-2. Conversation was had about who should present at this session. Some suggestions were: Chad Norman, Mt. Vernon School District; WATAG presenter; Kristina J.

It was suggested that the Cooperative also look into resources and processes available for under represented groups. Develop continuum for talent portion of under represented groups. Kathy Shoop and Todd Christensen are doing some work in Marysville with the Tulalip Tribe and the Swinomish Tribe from La Conner. They will be available to share with the member districts at that time of the progress of their work.

It was agreed by the Council the third professional development event be held in April, 2015. The focus of this event will be evaluation planning. It was suggested that Gail Hanninen facilitate this event.

ACTION ITEM: NWESD will move forward in organizing the December 8th or 9th event.