

Level	eVAL Roles & Recommended Module Sequence	Delivery System	Learning Targets	Time	Suggested Resources		
					Video Tutorials & PowerPoints	Handouts	Other
Awareness Level	All eVAL roles and anyone who will “touch” eVAL #1 for all roles	Presentation: <i>Rationale for Using eVAL and eVAL System Features</i>	<ul style="list-style-type: none"> 🕒 Describe eVAL and name at least 3 of its features 🕒 Provide rationale for your use of eVAL 🕒 Explore web-based resources for self-paced learning 🕒 Determine next steps on Readiness Checklist 	.5 hours	“Overview of eVAL”	“Readiness Checklist”, “System Features”	
	All eVAL Roles #2 for all roles	Presentation: <i>Getting Started with eVAL</i>	<ul style="list-style-type: none"> 🕒 Describe your role(s) in eVAL 🕒 Define the necessary steps to request access to eVAL 	1 hour	“Exploring Roles in eVAL” and “Requesting Access to eVAL”	“Roles, Positions, and Tasks”, “Requesting Access to eVAL”	
	eVAL Evaluatee (both teacher and principal) Role is Focus; Evaluator Role would benefit #3 for these roles	Interactive Presentation: <i>Evaluatees: Self Assessment, Goal Setting and Uploading Artifacts</i>	<ul style="list-style-type: none"> 🕒 Understand how to navigate through the eVAL menus 🕒 Practice doing a Self Assessment and Setting Goals 🕒 Understand how to upload evidence and artifacts 	1.5 - 2 hours		“Getting Started with Sandbox”	Participants need computers “eVAL Washington for Evaluatees”
	eVAL Managers – District and School Administrators #3 for these roles	Self-paced learning using video resources and handouts: One-on-one email support	<ul style="list-style-type: none"> 🕒 Understand tasks required to set up eVAL at the district o school level 🕒 Understand how to “assign” teachers or principals to their evaluator 	.5 – 1 hour	“Exploring Roles in eVAL”, “District Administrator Role”, and School Administrator Role”		
	eVAL Evaluator (District and School) Role is Focus; Evaluatee Role would benefit #3 for these roles	Interactive Presentation: “Preparing to Evaluate Others”	<ul style="list-style-type: none"> 🕒 Understand the role of the evaluation cycle in encouraging evaluatee growth 🕒 Set up and walk through the evaluation cycle 🕒 Explore eVAL tools to support the evaluation cycle 	1.5 hours 2 hours if participants have not completed eVAL Manager training	“Introducing the Observation Dashboard” and “Evaluating Teachers”		

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Intermediate Level	eVAL Evaluator and Evaluatee (working in pairs is ideal) #4 for these roles	Interactive Presentation: Interaction between evaluator and evaluatee	<ul style="list-style-type: none"> ⊗ Understand the interaction between evaluator and evaluatee actions and responses in eVAL 	1 hour	"The Role of Principal as an Evaluatee", "The Teacher Role"		Participants need computers
	District Security Manager Role #3 for this role	Self-paced learning using video resources and handouts One-on-one email support	<ul style="list-style-type: none"> ⊗ Understand the interaction of EDS and eVAL ⊗ Describe your role in eVAL ⊗ Prepare to provide access to eVAL 		"EDS and eVAL for District Security Managers" and "Requesting Access to eVAL"	"Requesting Access to eVAL"	OSPI manual for EDS
	eVAL Evaluator; Evaluatee would benefit #5 for this role	Interactive Presentation: <i>Using eVAL to support a comprehensive observation</i>	<ul style="list-style-type: none"> ⊗ Work through the evaluation cycle from pre-conference to observation notes and collection of evidence ⊗ Understand the inter-relationships of the Instructional Framework and the State Criteria ⊗ Plan ways to collect evidence for non-observable criteria 	1.5 hours			Participants need computers
	eVAL Evaluator; Evaluatee would benefit #6 for this role	Interactive presentation: <i>Scoring, Recording, and Reporting in eVAL</i>	<ul style="list-style-type: none"> ⊗ Understand the role of observation notes in providing evidence for criteria ⊗ Practice assigning criteria and highlighting observation notes ⊗ Score an observation ⊗ Understand report section of eVAL 	1.5 hours			Participants need computers

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Advanced Level	eVAL Teachers as District and School trainers and Facilitators Prepare Teachers to serve as Trainers and Facilitators within their districts #5 for this role	Interactive presentation and planning to deliver training to teachers in getting started with and using eVAL	<ul style="list-style-type: none"> ⊗ Practice using eVAL to Self-Assess, Set goals, and respond to Evaluator ⊗ Understand the inter-relationships of the Instructional Framework and the State Criteria ⊗ Practice using criteria to determine what kinds of evidence and artifacts are important to upload ⊗ Plan a training session for teachers in your district 	6 hours to learn about and plan delivery of workshops in district 2 hour facilitated workshops in district 6 hours to work in PLC to prepare to independently support teachers in district			
	eVAL Users	Customized training designed to meet the needs of schools or districts Combine two or more training modules or focus on an area in greater depth					

Videos can be found at: <http://tpep-wa.org/resources/eval/eval-video-walkthroughs/>

PowerPoints and Handouts can be found at: <https://library.nwesd.org/tpep/eval>