

# **AESD INTERLOCAL AGREEMENT**

**DATED: January 1, 2016 | EXPIRATION: December 31, 2017**

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This INTERLOCAL AGREEMENT (“Agreement”) is entered into by and between:

- NORTHEAST WASHINGTON EDUCATIONAL SERVICE DISTRICT 101 (“NEWESD”)
- EDUCATIONAL SERVICE DISTRICTS 105 (“ESD 105”)
- EDUCATIONAL SERVICE DISTRICT 112 (“ESD 112”)
- CAPITAL REGION EDUCATIONAL SERVICE DISTRICT 113 (“CRESD 113”)
- OLYMPIC EDUCATIONAL SERVICE DISTRICT 114 (“Olympic ESD”)
- PUGET SOUND EDUCATIONAL SERVICE DISTRICT (“PSESD”)
- EDUCATIONAL SERVICE DISTRICT 123 (“ESD 123”)
- NORTH CENTRAL EDUCATIONAL SERVICE DISTRICT (“North Central ESD”)
- NORTHWEST EDUCATIONAL SERVICE DISTRICT (“NWESD”)

The Educational Service Districts identified herein (Parties), in exchange for mutual promises to act in accordance with the provisions set out below, hereby agree as follows;

## **I. PURPOSE AND AUTHORITY**

The purpose of this agreement is to guide communication, expand partnerships and consistently represent the best of the ESD Network. This Agreement is intended to engender increased collaboration among the ESD’s allowing for provision of services authorized by Chapter 28A.310 RCW to school districts located within each other’s regions, and to affirm the cooperative working relationships between the nine ESDs in the State of Washington.

Each of the Parties is a duly constituted Educational Service District, organized and existing under and by virtue of the laws of the State of Washington. Chapter 39.34 RCW authorizes the Parties to enter into agreements with each other for joint or cooperative action, wherein the Board of Directors of each public agency has so authorized such an agreement.

Each ESD is authorized (RCW 28A.310) to provide cooperative, informational, and other services or practices that support the education of students birth through twelfth grade, including preparation for post-secondary and career readiness; or to provide or support the effective, efficient or safe management and operation of school systems that are served by ESD’s. The ESD’s’ collective charge is to provide services that assure equal educational opportunities for all of Washington’s school districts, the center for childhood deafness and hearing loss, and the school for the blind.

The authority for ESDs to provide services is statutorily limited to the regions served by each ESD, based on local needs and the requests of local school boards. In order to systemically and purposefully extend services beyond the bounds of individual ESDs, the ESD's have developed an Association of Educational Service Districts (AESD) collective approach to statewide and multi-regional service provisions, as described in the *Design of the Washington Educational Service District Network*, adopted in 2008. The AESD Network is a voluntary affiliation of the nine ESD's with the purpose of creating a more effective statewide system within specified areas of service.

The AESD Network is built on a foundation of strong relationships among the ESD's and with clients and partners. These relationships are marked by trust, mutual respect, integrity, and honesty. Each of the parties recognize that ESD's have ESD to make the most efficient use of its resources. The AESD Network provides a process whereby individual ESD's with such areas of expertise may provide services to other ESD's and/or to the school district in other regions of the state.

By entering into this Agreement, each ESD individually authorizes the other ESD's to provide services to school districts located within its region provided the providing ESD is subject to the *Service Provision Guidelines and Requirements* delineated in Section IV.

## II. SHARED VALUES

The AESD Network is a values-driven enterprise. The work of the AESD Network is guided by six shared values and beliefs:

- |                       |   |
|-----------------------|---|
| <b>Equity</b>         | ESD's are committed to high quality service for the education community and the achievement of every child.   |
| <b>Accountability</b> | ESD services reliably produce outcomes important to clients.  |
| <b>Leadership</b>     | ESD's organize local resources and serve clients by being creative, agile, efficient, and attuned to their unique needs. ESDs lead with their competence.             |
| <b>Autonomy</b>       | ESD's value the independence of each member and the entrepreneurial spirit that makes for excellent regional service delivery.  |
| <b>Relationships</b>  | ESD's develop and honor strong relationships with clients, partners, and among themselves. Relationships are marked by trust, mutual respect, honesty, and integrity. |
| <b>Synergy</b>        | ESD's know that their unique strengths as individual organizations complement and multiply each other in a robust statewide delivery system.                          |

### III. OUTCOMES OF THE AESD NETWORK

Sharing resources and expertise within the AESD Network allows for efficiency in service delivery, equity of service provision, and assurance of highest quality outcomes for children. By developing strength and autonomy at the local service level, while creating a consistent delivery system at the state level, the ESDs will:

- A. **Develop** and demonstrate competent delivery of education services to every Washington State school district through the AESD Network.
- B. **Innovate** locally and leverage statewide. Have processes for matching the special capabilities of each of the nine ESDs with needs of Washington's education system.
- C. **Cultivate** enduring relationships among each other and with educators, policymakers, partners, and funders. Be mutually accountable in all agreements.
- D. **Reward** individual ESD's both for local excellence and for strengthening the Network's capacity, processes, and services.

### IV. AESD NETWORK AND ESD SERVICE PROVISION

#### A. Definitions:

- i. **AESD Network** means the voluntary affiliation and partnership among the nine ESDs, and where the scope of work for a particular project requires service or support from a non-ESD partner, the *Network* may include a specific partner (i.e., OSPI, DEL, non-profit corporations). *(Note – the nine ESDs are a network irrespective of any partnership with another organization.)*
- ii. **AESD Network Service** means a service that is authorized by the AESD Network in accordance with the processes and provisions below. Network service delivery may include partners from outside organizations including government, non-profit and/or private sectors (depending on scope of work), and specific network deliverables. Network services may be provided by all ESDs or by specific ESDs but the service is described and understood to be an AESD Network service. AESD Network services are available to all school districts across the state.
- iii. **Initiating ESD** means the ESD that provides services within the region of another ESD, pursuant to the processes and provisions delineated below.
- iv. **Receiving ESD** means the ESD that consents to the Initiating ESD's providing services within its region, pursuant to the processes and provisions delineated below.

## B. Process Requirements:

The following process requirements for providing service outside an ESD's region aligns with the AESD Network's shared values and outcomes and will support the design and delivery of services among multiple ESDs and/or across the AESD Network. It is the intent of the Parties to support the requests of services for school districts. The following requirements are designed so that each ESD is in communication with its respective district(s) in order to both ensure that district's needs are met to the best of the individual ESD and collective AESD Network's capabilities, and to determine the most appropriate manner to provide such services in both the short- and long-term.

- i. **New AESD Network Services** An ESD that initializes the conception of delivery of a new service will consider if the new service is potentially something districts outside its region would be interested in. If there is a likely potential for a service to be of interest outside the Initiating ESD's region, its Superintendent will bring the topic to an ESD Superintendent meeting for discussion prior to the service being offered or delivered.

If the service is determined by all the ESD Superintendents to be best positioned and delivered as an AESD Network Service, these steps will be followed: (1) concept reviewed (position paper detailing concept may be requested), (2) business plan development (see section C below), (3) unanimous approval/recommendation by the ESD Superintendents to deliver services through the AESD Network, which is deemed as consent by the Receiving ESD for the Initiating ESD(s) to offer the service state-wide, and (4) approval by the AESD Executive Board.

- ii. **New Non-AESD Network Services** An Initiating ESD that simply wants to provide service outside its region shall consult with the superintendent of the Receiving ESD to receive consent before providing specific services to school districts within the Receiving ESD's region. Arrangements to finance the delivery of the service outside the Initiating ESD's region shall be addressed in accordance with Section C below. When an ESD receives a request for service from a school district outside their region the following steps will be taken:

- a. the Initiating ESD the school district contacted will communicate to the school district that they will follow-up with the Receiving ESD to determine who would be best suited to provide the service,
- b. the Initiating ESD and the Receiving ESD will confer to determine who and how best to provide the service,
- c. the Initiating ESD will follow up with the school district to share the plan for providing the requested service; (note that the service could be provided by the Initiating ESD, the Receiving ESD, or some combination).

- iii. **School District Requests for Services Outside its Resident ESD** When an ESD receives a request for service from a school district outside its region the following steps will be taken:

- a. The ESD superintendent receiving the request will communicate to the school district that its resident ESD must be contacted to determine who might be best suited to provide the service.

- b. The ESD superintendent receiving the request and the ESD superintendent within which the school district resides will confer to determine what service(s) the ESDs, individually or collectively, have the capacity to provide and the most appropriate manner to provide such service(s) in both the short and long term.
- c. The superintendent of the ESD identified as most appropriate to provide the services will follow-up with the school district to share the plan for providing the requested service. (Note service(s) could be provided by either ESD, or some combination, if it is determined that capacity exists to provide them.)
- iv. **Existing Services Considered Grandfathered** ESD's currently offering services outside their respective ESD region are grandfathered relative to those services and do not need to stop the provision of service and go through these process requirements.
- v. **All New Service** Upon execution of this Agreement, all new services that are provided shall only be offered outside any individual ESD's region in accordance with the above process requirements.

**C. Manner of Financing and/or Business Plan:**

- i. The Initiating ESD shall establish reasonable charges for providing services, determine the appropriate manner of financing its services, and propose a revenue sharing arrangement. The Initiating ESD shall be responsible for all budget and accounting procedures related to the provision of the specified services. All budgets shall be prepared in compliance with Chapter 28A.RCW.
- ii. The Receiving ESD's who participate in revenue sharing will provide services in support of service delivery in their region. The specific services the Receiving ESD will provide will vary based on the scope of work for the services that would be offered.
- iii. A business plan will be developed for all AESD Network Services. The plan will include at a minimum; (1) service delivery and operational information, (2) a financial plan including a projection of revenues, expenditures, and an estimate of upfront investment capital needed, and (3) roll-out, launch, marketing and/or communication strategies/activities.

#### **D. Dispute Resolution:**

To the greatest intent possible, equitable, cost-effective, and high-quality services shall be made available to all school systems within the state of Washington. If the Initiating ESD and the Receiving ESD fail to reach agreement for service provision, the following resolution process shall be followed. AESD president and the ESD superintendent can waive, by mutual consent, the formal adjudication process, however, either of the affected parties may appeal the decision back to the formal process by a majority vote of the ESD Superintendents and the AESD Executive Council.

##### **Resolution Process:**

- i. Three (3) members of the AESD Executive Board Leadership along with two (2) members of the ESD Superintendent Association leadership shall serve as the mediation leads when needed. A chairperson shall be designated by the AESD president.
- ii. The Initiating and Receiving ESD's shall provide written information to the identified members no later than ten (10) working days prior to the hearing.
- iii. During the hearing the parties will be afforded an equitable and reasonable amount of time to present their views. Reasonable shall be defined by the nature of the issue and at the discretion of the chairperson.
- iv. After review of the information the five (5) members will confer to reach a recommended non-binding resolution provided that the delivery of such shall not exceed ten (10) working days.
- v. The Initiating and Receiving ESD's shall submit in writing their intent related to the recommended resolution no later than ten (10) working days following the receipt of the aforementioned recommendation.

#### **E. Manner of Acquiring, Holding and Disposing of Property:**

The Initiating ESD shall be responsible for acquiring all real or personal property necessary to provide the services it would offer, and all such property shall be held in the Initiating ESD's name.

## **V. GENERAL PROVISIONS**

#### **A. Duration and Termination:**

This Agreement shall remain in full force and effect for a period of two (2) years starting on January 1, 2016, and expiring on December 31, 2017. The Agreement shall be automatically renewed for successive two-year terms thereafter, unless dissolved by unanimous agreement. An ESD may withdraw from the Agreement either at its initial termination date or at any time thereafter upon giving at least one (1) year prior written notice to the other ESD's.

**B. Administration of Agreement:**

It is not the intent of the parties nor shall this Agreement be interpreted to create a separate legal entity for the performance of this Agreement. Instead, the Parties shall all collectively administer this Agreement.

**C. Integration and Amendments:**

This Agreement supersedes in its entirety the Interlocal Agreement the Parties entered into in 2004 governing the shared provision of ESD services. The Agreement may be amended or modified by mutual agreement of all parties. Any amendment or modification shall be in writing, signed, and duly approved by the participating ESD Board of Directors.

**D. Filing of the Agreement:**

A copy of this Agreement shall be filed with the Association of Educational Service Districts and made available on the AESD public website.

**E. Adoption of Agreement:**

The Board of each of the Parties authorizes this Agreement and has taken appropriate action by resolution or motion to approve this Agreement.


**F. Signature Blocks:**

The Parties acknowledge that they have read, understand, and accept this Agreement, including any supplements or attachments, and that this Agreement constitutes the entire agreement between them and supersedes all other communications, written or oral, relating to the subject matter of the Agreement. This Agreement may be executed on counterparts and shall be binding on all Parties as if all signatures were affixed to a single Agreement. An electronic facsimile of this Agreement bearing the authorized signature of any party shall have the same force and effect as a copy bearing an original signature.



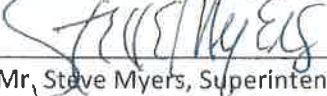
## V. AUTHORIZED AGREEMENT SIGNATURES

### NORTHEAST WASHINGTON EDUCATIONAL SERVICE DISTRICT 101 ("NEWESD")

  
\_\_\_\_\_  
Dr. Michael Dunn, Superintendent

2/17/16  
\_\_\_\_\_  
Date

### EDUCATIONAL SERVICE DISTRICT 105 ("ESD 105")

  
\_\_\_\_\_  
Mr. Steve Myers, Superintendent

2/17/16  
\_\_\_\_\_  
Date

### EDUCATIONAL SERVICE DISTRICT 112 ("ESD 112")

  
\_\_\_\_\_  
Mr. Tim Merlino, Superintendent

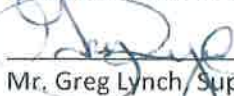
2/17/16  
\_\_\_\_\_  
Date

### CAPITAL REGION EDUCATIONAL SERVICE DISTRICT 113 ("ESD 113")

  
\_\_\_\_\_  
Dr. Dana Anderson, Superintendent


FEB 17, 2016  
\_\_\_\_\_  
Date

### OLYMPIC EDUCATIONAL SERVICE DISTRICT 114 ("Olympic ESD")

  
\_\_\_\_\_  
Mr. Greg Lynch, Superintendent

17 Feb 2016  
\_\_\_\_\_  
Date

### EDUCATIONAL SERVICE DISTRICT 123 ("ESD 123")

  
\_\_\_\_\_  
Mr. Bruce Hawkins, Superintendent

17 Feb, 2016  
\_\_\_\_\_  
Date

### NORTH CENTRAL EDUCATIONAL SERVICE DISTRICT ("North Central ESD")

  
\_\_\_\_\_  
Dr. Rich McBride, Superintendent

2/17/16  
\_\_\_\_\_  
Date

### NORTHWEST EDUCATIONAL SERVICE DISTRICT ("NWESD")

  
\_\_\_\_\_  
Dr. Jerry Jenkins, Superintendent

2/17/16  
\_\_\_\_\_  
Date

### PUGET SOUND EDUCATIONAL SERVICE DISTRICT ("PSESD")

  
\_\_\_\_\_  
Mr. John Welch, Superintendent

2/17/16  
\_\_\_\_\_  
Date

## INDIVIDUAL ESD BOARD RESOLUTIONS/MINUTES

RESOLUTION 15-10

*Resolution authorizing the NorthEast Washington ESD 101 (NEWESD 101) superintendent to execute the AESD Interlocal Agreement to clarify the manner in which the nine educational service districts (ESDs) in the State of Washington will work together, as an ESD Network.*

WHEREAS, the Interlocal Cooperation Act authorizes educational service districts (ESDs) to enter into agreements with each other for joint or cooperative action;

WHEREAS, under the *Interlocal Cooperation Act*, the Board can authorize the Superintendent to execute an interlocal agreement;

WHEREAS, the Board recognizes and finds that ESDs offer varying programs/services when the ESDs work together for mutual benefit increased efficiency and effectiveness may be possible; and

WHEREAS, the nine ESDs have a long tradition of working together in a cooperative manner.


NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of NEWESD 101, Spokane County, Washington, does hereby authorize the Superintendent of NEWESD 101 to execute the *2015 AESD Interlocal Agreement* to clarify the manner in which the nine Washington State ESDs will work together as an ESD Network, providing the other eight ESDs provide the same approval/authorization for their respective ESD.

NEWESD 101 Superintendent

Dated December 15, 2015

Attest: 

NEWESD 101 Board of Directors:


**Educational Service District 105 (ESD 105)**

A RESOLUTION AUTHORIZING THE SUPERINTENDENT )  
TO EXECUTE THE ASSOCIATION OF EDUCATIONAL SERVICE )  
DISTRICTS (AESD) INTERLOCAL AGREEMENT TO CLARIFY ) Resolution No. 251  
THE MANNER IN WHICH THE NINE EDUCATIONAL SERVICE )  
DISTRICTS IN THE STATE OF WASHINGTON WILL WORK )  
TOGETHER AS AN ESD NETWORK )

**WHEREAS**, the *Interlocal Cooperation Act* authorizes ESDs to enter into agreements with each other for joint or cooperative action:

**WHEREAS**, under the *Interlocal Cooperation Act*, the Board of Directors can authorize the Superintendent to execute an interlocal agreement:

**WHEREAS**, the Board of Directors recognize and find that ESDs offer varying programs/services when the ESDs work together for mutual benefit increased efficiency and effectiveness may be possible; and

**WHEREAS**, the nine ESDs have a long tradition of working together in a cooperative manner.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of ESD 105, Yakima County, Washington, does hereby authorize the Superintendent of ESD 105 to execute the *2015 AESD Interlocal Agreement*, a draft of which is hereby attached, to clarify the manner in which the nine Washington State ESDs will work together as an ESD Network, providing the other eight ESDs provide the same approval/authorization for their respective ESD.

ADOPTED this 19<sup>th</sup> day of January, 2016, as authenticated by the signatures affixed below.

Frank Rowley  
President  
Wayne M. Nelson  
Hazellette Lopez  
Ken T. King  
Mark Hancock  
Connie Davis  
J.P. Enderby

ATTEST  
[Signature]  
Secretary to the Board



**EDUCATIONAL  
SERVICE  
DISTRICT 112**

2500 NE 65 Avenue, Vancouver, WA 98661 | T 360 750 7500 | F 360 750 9706 | TDD 360 750 7510

**Counties**

Clark  
Cowlitz  
Klickitat  
Pacific  
Skamania  
Wahkiakum

**Board of Directors**

Ann Campbell  
Richard Graham  
Trish Kellogg  
Marilyn Koenninger  
Darlene Stickel  
Steven Wrightson  
Rainer Houser  
Superintendent  
Tim Merlino

**ESD 112 Board of Directors' Meeting Minutes**

Tuesday, December 15, 2015

EVNT Red Cross Community Building | 605 E. Duane St., Vancouver, WA 98661

**1. CALL TO ORDER AND ROLL CALL**

The ESD 112 Board of Directors' regular business meeting was called to order by President Trish Kellogg, at 12:10 p.m. on December 15, 2015, with a quorum of six members present.

- 1.1 Roll call of members present: Trish Kellogg, President; Richard Graham, Vice President; Ann Campbell; De Stickel; Steve Wrightson; and Rainer Houser. Marilyn Koenninger was excused.
- 1.2 Staff present: Gavin Hottman, *Chief Financial Officer*; Loy Dale, *Executive Director of School and Agency Operations*; Barbara Lomas, *Associate Superintendent of Student & School Success*; Mary Mertz, *Associate Superintendent of ESA and Specialized Services*; Lori Oberheide, *Executive Directors of Communications and Public Engagement*; Cari Corbett, *Secretary II - Childcare & Family Services*; Casey Gleysteen, *Communications Manager - Communications and Public Engagement*; Donna Tetrault, *Payroll Specialist - Payroll*; Haley Hansen, *Case Manager - Open Doors*; Helen Cascaddan, *Administrative Assistant - SWCCC*; Jamie Nepoose, *Budget Specialist - Fiscal Services*; Kelly McPherson, *Secretary II - Human Resources/Construction Services*; Lisa K. Alexander, *Insurance Specialist - School and Agency Operations*; Michelle Steele, *Family Resource Coordinator - Specialized Services*; Niki Hamilton, *Secretary II - Science Materials Center*; Tara Moisan, *Secretary II - Early Support for Infants and Toddlers*; and Terri Tangalin-Piedra, *Administrative Assistant to the Board of Directors*.
- 1.3 Superintendent present: Tim Merlino

**2. CONSENT AGENDA**

- 2.1 Board Meeting Minutes
  - 2.1.1 Board of Directors' Business Meeting - November 24, 2015
- 2.2 Personnel Final Reports
  - 2.2.1 Specialized Services: Birth - 21 Revised 2015-16 Certificated Contracts
  - 2.2.2 ESA & Specialized Services: 2015-16 Supplemental Contracts
  - 2.2.3 Request for Release from 2015-16 Contract

A detailed list of employees, assignments, FTEs, and compensation has been made available to the board.

- 2.3 Accounts Payable
  - 2.3.1 Amendments to the Board Minutes for Actual Expenditures - November 2015
  - 2.3.2 ESD Budget Status Report - November 2015
  - 2.3.3 ESD AP - November 2015
  - 2.3.4 ESD 112 Credit Card Transaction Listing - November 2015
  - 2.3.5 Release of Warrants for ESD 112 - November 2015

ESD 112 | 11111111 | 11111111 | 11111111 | 11111111 | 11111111

- 2.3.6 Southwest Washington Child Care Consortium (SWCCC) Budget Status Report – November 2015
- 2.3.7 Southwest Washington Child Care Consortium (SWCCC) November 2015 AP
- 2.3.8 Release of Warrants for Southwest Washington Child Care Consortium November 2015

Vouchers are audited and certified by the auditing officer as required by RCW 42.24.180, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing made available to the board.

- 2.4 Early Head Start Fiscal Reports
  - 2.4.1 Early Head Start Program Budget Status Report as of November 2015
  - 2.4.2 Early Head Start Program Credit Card Transactions as of November 2015

*ACTION: A motion was made by Ann Campbell, seconded by Darlene Stickel, to approve consent agenda items listed above. Motion carried.*

### 3. PUBLIC AND BOARD COMMENTS

Board members and cabinet commented on the local functions they attended on behalf of the ESD:

- 3.1 Correspondence file with emails and letters were reviewed by board members.
- 3.2 AESA Annual Conference – December 2-5, 2015 in New Orleans, LA – Ann Campbell, Darlene Stickel, Richard Graham, Rainer Houser, Tim Merlino, Loy Dale, and Barbara Lomas attended the conference. Each board member commented positively on the conference.
- 3.3 ESD 112 Holiday Party – December 11 – Ann Campbell attended and stated it was a wonderful event. She was very impressed with the number of employees and family members that attended and noted her granddaughter was able to visit with "Santa Claus." Tim Merlino thanked the ESD Connects Committee for hosting the event.
- 3.4 Lori Oberheide shared a presentation highlighting employees who received acknowledgements and appreciation of work accomplished. The presentation showcased the following staff members and events:
  - 3.4.1 Holiday Party: ESD 112 staff participated in the holiday party potluck. The board recognized Will Legg, *Maintenance Coordinator*, for filling in as Santa Claus at the last minute.
  - 3.4.2 Trauma Intervention Program: During the month of October, ESD 112 staff collected 288 stuffed animals to support the Trauma Intervention Program (TIP) of Portland/Vancouver.
  - 3.4.3 Design Recognition: Melissa Burt, *Graphic Designer*, was recently recognized by the Camas School District for her working writing and designing their 2016 Bond Q & A.
  - 3.4.4 Digital Learning: Kristina Wambold, *Digital Learning Coach*, and Katherine Livick, *Professional Development Manager of Digital Learning*, were recently featured online for their work in the December 2015 Digital Media Center Update newsletter.

- 3.4.5 CPR/AED Training: Milt Villegas, *Senior Loss Control Specialist*, and Megan Streeter, *Community Prevention Project Coordinator*, were recognized for providing CPR/AED training to ESD staff members.

#### 4. REPORTS AND DISCUSSION:

- 4.1 ESD Connects: Lori Oberheide, *Executive Director of Communications and Public Engagement and Cabinet Liaison*, introduced the members of the ESD Connects Team and they shared a short skit highlighting events that took place over the past year at the ESD. Lori introduced Kelly McPherson, *Secretary II for Human Resources and Construction Services Group* and Terri Tangalin-Piedra, *Administrative Assistant to the Board of Directors*, Co-Chairs of ESD Connects. They reviewed ESD Connects' role and goals for the ESD, activities ESD Connects led in the past year and events they are currently working on. Some highlights from the past year include the Gently Used Clothing Exchange, Red Cross Blood Drives, End of Year Celebration, School Year Kick Off Ice Cream Social, collecting stuffed animals for Trauma Intervention Program (TIP), collecting and donating supplies to Methow Valley staff members during the Twisp fire, canned food drive, KUDOS staff recognition, Hootenanny, HUGS Trees (hats, underwear, gloves, and socks) collection to be donated to the Winter Hospitality Overflow (WHO) program for the needy, and ESD departments adopting ten SWCCC and ECEAP families to provide gifts and gift cards for the holiday season.
- 4.2 Early Head Start Program: Barbara Lomas, *Associate Superintendent for Student and School Success*, noted they passed the federal Office of Head Start key indicator review. The next review will take place before October 2016. Additionally, they received notification the 2016 Office of Head Start federal grant was approved.
- 4.3 Superintendent's Report: Superintendent Tim Merlino briefed the Board on the following:
- 4.3.1 Longview Behavioral Program Property: Per Gavin, they made an offer for the Longview property and anticipate a counteroffer. They will continue to work through the process to obtain a final sales agreement to bring back to the board for approval in January.
- 4.3.2 SWCCC: Jodi Wall, *Director of Childcare and Early Learning*, Kristi Baker, *SWCCC Executive Director*, and Tim met with Ross Hunter, *Director for the Department of Early Learning*, regarding licensing.
- 4.3.3 ESA: Marnie Allen, *Executive Director of Human Resources and Legal Services*, Mary Mertz, *Associate Superintendent for ESA and Specialized Services*, and Tim met with Nathan McCann, *Ridgefield School District Superintendent*, to discuss the district leaving the ESA.
- 4.3.4 Parking Lot: Heavy rains have revealed the need to install new dry wells in the parking lot; in addition to the three existing wells.
- 4.3.5 Distinguished School Awards: Received notification six school districts in our region were awarded School of Distinction awards. They are Green Mountain, Battleground, Castle Rock, Trout Lake, Washougal, and Longview School Districts.
- 4.3.6 ESD Olympic Drive Property: The property was advertised as available for sale in the legal section of the Columbian Newspaper for two weeks.

#### 5. PROPOSALS FOR ACTION

- 5.1 **ACTION**: *A motion was made by Ann Campbell, seconded by Rainer Houser, to approve Board Resolution R.15.14 – In the Matter of Obsolete/Surplus Property as presented.*  
**Motion carried.**

- 5.2 ACTION: *A motion was made by Richard Graham, seconded by Darlene Stickel, to approve the AESD Interlocal Agreement as presented and allow Tim Merlino to sign the agreement on behalf of the board.*  
**Motion carried.**

6. CALENDAR ITEMS

- 6.1 December 16, 2015 - ESD 112 Legislative Forum - ESD 112  
6.2 January 26, 2016 - ESD 112 Board of Directors' Business Meeting - ESD 112  
6.3 January 31 - February 1, 2016 - WASA-WSSDA-WASBO Legislative Conference - Olympia, WA  
6.4 February 2, 2016 - Poetry Out Loud - ESD 112  
6.5 February 25, 2016 - ESD 112 Board of Directors' Business Meeting - ESD 112  
6.6 March 14-15, 2016 - WASA Small Schools Conference - Wenatchee, WA  
6.7 March 15, 2016 - Regional High School Art Show - ESD 112  
6.8 March 28-29, 2016 - ESD 112 Annual Board Retreat - ESD 112  
6.9 April 7-9, 2016 - AESD Annual Conference - Yakima, WA

7. ADJOURNMENT

- 7.1 Adjournment at 1:07 p.m.

  
Trish Kellogg, President  
ESD 112 Board of Directors

  
Tim Merlino, Superintendent  
Educational Service District 112



**Capital Region ESD 113  
Resolution No. 328**

*A Resolution of the Board of Directors of Capital Region ESD 113 to authorize the Superintendent to execute the Interlocal Agreement to clarify the manner in which the nine Educational Service Districts (ESDs) in the State of Washington will work together, as an ESD Network.*

**WHEREAS**, the Interlocal Cooperation Act authorizes Educational Service Districts (ESDs) to enter into agreements with each other for joint or cooperative action;

**WHEREAS**, under the *Interlocal Cooperation Act*, the Board of Directors can authorize the Superintendent to execute an interlocal agreement;

**WHEREAS**, the Board of Directors recognize and find that ESDs offer varying programs/services and when the ESDs work together for mutual benefit, increased efficiency and effectiveness may be possible; and

**WHEREAS**, the nine ESDs have a long tradition of working together in a cooperative manner.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of Capital Region ESD 113, Thurston County, Washington, does hereby authorize the Superintendent of Capital Region ESD 113 to execute the *2015 AESD Interlocal Agreement* to clarify the manner in which the nine Washington State ESDs will work together as an ESD Network, providing the other eight ESDs provide the same approval/authorization for their respective ESD.

ADOPTED this 16<sup>th</sup> day of December 2015, as authenticated by the signatures affixed below.

 Board Chair	 Board Vice-Chair	 Board Member
 Board Member	 Board Member	 Board Member
 Board Member		
 Attest: Secretary to the Board		

**Olympic Educational Service District 114  
Resolution No. 250**

*A Resolution of the Board of Directors of Olympic Educational Service District 114 to authorize the Superintendent of Olympic Educational Service District 114 to execute the Interlocal Agreement to clarify the manner in which the nine Educational Service Districts (ESDs) in the State of Washington will work together, as an ESD Network.*

**WHEREAS**, the Interlocal Cooperation Act authorizes Educational Service Districts (ESDs) to enter into agreements with each other for joint or cooperative action;

**WHEREAS**, under the *Interlocal Cooperation Act*, the Board of Directors can authorize the Superintendent to execute an interlocal agreement;

**WHEREAS**, the Board of Directors recognize and find that ESDs offer varying programs/services when the ESDs work together for mutual benefit increased efficiency and effectiveness may be possible; and

**WHEREAS**, the nine ESDs have a long tradition of working together in a cooperative manner.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of Olympic Educational Service District 114, Kitsap County, Washington, does hereby authorize the Superintendent of Olympic Educational Service District 114 to execute the *2015 AESD Interlocal Agreement* to clarify the manner in which the nine Washington State ESDs will work together as an ESD Network, providing the other eight ESDs provide the same approval/authorization for their respective ESD.


ADOPTED this 21<sup>st</sup> day of January 201~~5~~<sup>6</sup>, as authenticated by the signatures affixed below.

  
Board Chair

  
Board Vice-Chair

  
Board Member

  
Board Member

  
Board Member

  
Board Member

  
Attest: Secretary to the Board

**Puget Sound Educational Service District 121 (PSESD 121)  
Resolution No. 3-2015**

*A Resolution of the Board of Directors of Puget Sound Educational Service District 121 to authorize the Superintendent of Puget Sound Educational Service District 121 to execute the Interlocal Agreement to clarify the manner in which the nine Educational Service Districts (ESDs) in the state of Washington will work together, as an ESD Network.*

**WHEREAS**, the Interlocal Cooperation Act authorizes Educational Service Districts (ESDs) to enter into agreements with each other for joint or cooperative action;

**WHEREAS**, under the *Interlocal Cooperation Act*, the Board of Directors can authorize the Superintendent to execute an interlocal agreement;

**WHEREAS**, the Board of Directors recognize and find that ESDs offer varying programs/services when the ESDs work together for mutual benefit increased efficiency and effectiveness may be possible; and

**WHEREAS**, the nine ESDs have a long tradition of working together in a cooperative manner.


**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of Puget Sound Educational Service District 121, King and Pierce Counties, Washington, hereby authorizes the Superintendent of Puget Sound Educational Service District 121 to execute the *2015 AESD Interlocal Agreement* to clarify the manner in which the nine Washington State ESDs will work together as an ESD Network, providing the other eight ESDs provide the same approval/authorization for their respective ESD.

ADOPTED this 16<sup>th</sup> day of December 2015, as authenticated by the signatures affixed below.

 _____ Board Chair	 _____ Board Vice-Chair	 _____ Board Member
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 _____ Board Member	 _____ Board Member	 _____ Board Member
--	--	---

 _____ Board Member	 _____ Board Member	 _____ Board Member
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\_\_\_\_\_  
Attest: Secretary to the Board



**RESOLUTION NO. 01-16-01**

*Authorizing the Superintendent to execute the 2015 AESD Interlocal Agreement*

**WHEREAS**, the Interlocal Cooperation Act authorizes the nine Washington State Educational Service Districts (ESDs) to enter into agreements with each other for joint or cooperative action;

**WHEREAS**, under the *Interlocal Cooperation Act*, the Board of Directors can authorize the Superintendent to execute an interlocal agreement;

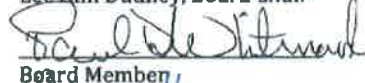
**WHEREAS**, the Board of Directors recognize and find that ESDs offer varying programs/services and when the ESDs work together for mutual benefit, increased efficiency and effectiveness may be possible; and,

**WHEREAS**, the nine ESDs have a long tradition of working together in a cooperative manner.

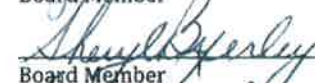
**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of Educational Service District 123, Franklin County, Washington, does hereby authorize the Superintendent of Educational Service District 123 to execute the *2015 AESD Interlocal Agreement* to clarify the manner in which the nine Washington State ESDs will work together as an ESD Network, providing the other eight ESDs provide the same approval/authorization for their respective ESD.

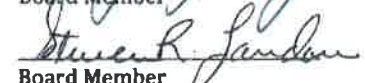
**ADOPTED** by the Board of Educational Service District 123 at a regular meeting thereof on January 28, 2016, as authenticated by the signatures affixed below.

  
\_\_\_\_\_  
Lee Ann Dudney, Board Chair

  
\_\_\_\_\_  
Board Member

  
\_\_\_\_\_  
Board Member

  
\_\_\_\_\_  
Board Member

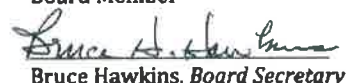
  
\_\_\_\_\_  
Board Member

  
\_\_\_\_\_  
Board Member

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Board Member

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Board Member

\_\_\_\_\_  
Board Member

  
\_\_\_\_\_  
Bruce Hawkins, Board Secretary



**North Central Educational Service District  
Resolution No. 2015-4**

*A Resolution of the Board of Directors of North Central Educational Service District (North Central ESD) 171 to authorize the Superintendent of North Central ESD to execute the Interlocal Agreement to clarify the manner in which the nine Educational Service Districts (ESDs) in the State of Washington will work together as an ESD Network.*

**WHEREAS**, the Interlocal Cooperation Act authorizes Educational Service Districts (ESDs) to enter into agreements with each other for joint or cooperative action;

**WHEREAS**, under the *Interlocal Cooperation Act*, the Board of Directors can authorize the Superintendent to execute an interlocal agreement;

**WHEREAS**, the Board of Directors recognize and find that ESDs offer varying programs/ services when the ESDs work together for mutual benefit increased efficiency and effectiveness may be possible; and

**WHEREAS**, the nine ESDs have a long tradition of working together in a cooperative manner.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of North Central ESD, Chelan County, Washington, does hereby authorize the Superintendent of North Central ESD 171 to execute the *2015 AESD Interlocal Agreement* to clarify the manner in which the nine Washington State ESDs will work together as an ESD Network, providing the other eight ESDs provide the same approval/authorization for their respective ESD.

ADOPTED this 23<sup>rd</sup> day of November 2015, as authenticated by the signatures affixed below.

*Simion Bautista*      *Harlan Warner*      *Mary Kunkle*  
Simion Bautista, Board Chair      Harlan Warner, Vice-Chair      Mary Kunkle, Board Member

*Larry MacGuffie*      *Ed Daling*      *Cathy Meurt*  
Larry MacGuffie, Board Member      Ed Daling, Board Member      Cathy Meurt, Board Member

*excused*  
Marcia Henkle, Board Member

*[Signature]*  
Attest: Secretary to the Board

**Northwest Educational Service District 189 (NWESD 189)  
Resolution No. 2015-06**

*A Resolution of the Board of Directors of Northwest Educational Service District 189 to authorize the Superintendent of Northwest Educational Service District 189 to execute the Interlocal Agreement to clarify the manner in which the nine Educational Service Districts (ESDs) in the State of Washington will work together, as an ESD Network.*

**WHEREAS**, the Interlocal Cooperation Act authorizes Educational Service Districts (ESDs) to enter into agreements with each other for joint or cooperative action;

**WHEREAS**, under the *Interlocal Cooperation Act*, the Board of Directors can authorize the Superintendent to execute an interlocal agreement;

**WHEREAS**, the Board of Directors recognize and find that ESDs offer varying programs/services when the ESDs work together for mutual benefit increased efficiency and effectiveness may be possible; and

**WHEREAS**, the nine ESDs have a long tradition of working together in a cooperative manner.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of Northwest Educational Service District 189, Skagit County, Washington, does hereby authorize the Superintendent of Northwest Educational Service District 189 to execute the *2015 AESD Interlocal Agreement* to clarify the manner in which the nine Washington State ESDs will work together as an ESD Network, providing the other eight ESDs provide the same approval/authorization for their respective ESD.

ADOPTED this 14<sup>th</sup> day of December 2015, as authenticated by the signatures affixed below.

  
Board Chair

  
Board Vice-Chair

  
Board Member

  
Board Member

  
Board Member

  
Board Member

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Member

  
Board Member

  
Attest: Secretary to the Board