

**Concrete School District No. 11
SCHOOL BOARD OF DIRECTORS MEETING
Minutes for Thursday, March 30, 2017
Concrete High School Commons – 6:00 PM**

Board Members Present/Excused

Present: Crissie Wilson (Chair), Dolores Elliott, Michael Brondi, Bill Thompson, Janet Culver, Barbara Hawkings – Superintendent, and Tanner Wilson (Student Board Representative).

Administrators Present

Jaci Gallagher, Mike Holbrook, Danna Rogers, and Leilani Thomas.

Others Present

Amy Barrett, Wayne Barrett, Monette Bauer, Mary Bianchini, Jason Driver, Jamie Gregush, David Gregush, William Howard, Lacy Lahr, Jason Miller, Carrie Newby, Angela Olsen, Hunter Olsen, Peter Ormsby, Darrel Reed, Mia Roozen, Jim Rupe, Rita Rupe, Sarabeth Smith, Kelly Siebecke-Smithhart, Lynda Stout, Cheri CanWagoner, Jason Wilkinson, and Vanessa Williams,

Opening of Meeting

The regular board meeting was called to order at 6:00pm. A quorum was declared. Crissie Wilson led the flag salute.

Approval of Minutes

- Approval of regular school board meeting minutes for February 23, 2017.
- Approval of special board meeting minutes for March 14, 2017.
- Approval of special board meeting minutes for March 18, 2017.
- Approval of special board meeting minutes for March 21, 2017.
- Approval of special board meeting minutes for March 22, 2017.
- Approval of special board meeting minutes for March 23, 2017.
- Approval of special board meeting minutes for March 24, 2017.

Elliott/Culver 5-0

Approval of Consent Agenda

- Approval of vouchers, warrants, manual warrants and canceled warrants for March 2017. This includes March payroll warrants.

Personnel:

Request to Hire:

1. None

Resignations:

1. Dorothy Rohman-Playground Monitor & Bus Monitor (effective June 13, 2017 or last day of school).
2. William Ashe- 5th/6th Grade Teacher (effective June 13, 2017 or last day of school).
3. Jessica Filtz-Head High School Soccer Coach.
4. Carrie Newby-Head Middle School Girls' Basketball Coach.

Leave of Absence:

1. Jacqueline Nybo-Head Start Bus Monitor (for remainder of the 2016-17 school year).

Interlocals: *

1. Approval of the Interlocal Agreement between Concrete School District and Northwest Educational Service District (NWESD) to provide educational programs for children and youth confined in Skagit County juvenile detention center for the 2017-18 school year.
2. Approval of the Interlocal Agreement between Concrete School District and NW ESD (Northwest Educational Service District) for the Skagit Discovery Program for the 2017-18 school year.

Elliott/Brondi 5-0

Public Comments on Agenda Items – Cheri VanWagoner, Peter Ormsby, Vanessa Williams, Mia Roozen, Bill Howard, Monette Bauer, Darrel Reed, Jamie Gregush, David Gregush, and Carrie Newby. All are speaking about agenda item #H (new business, part 2) – Hiring of Wayne Barrett, Superintendent, Concrete School District.

Cheri VanWagoner

Cheri VanWagoner stated she could not support this candidate for superintendent.

Peter Ormsby

Peter Ormsby stated his concerns of this candidate for superintendent and told the Board he would like more time to discuss his concerns before confirming him for superintendent.

Vanessa Williams

Vanessa Williams stated she could not support this candidate for superintendent.

Mia Roozen

Mia thanked the Board for their hard work and said that in good conscience could not support this candidate for superintendent.

William Howard

William stated that in the capacity of USVEA union president he has done what he could. He told the Board and Mr. Barrett he wanted them to be assured that if they did confirm Mr. Barrett as superintendent that USVEA will move forward and work respectfully with him.

Monette Bauer

Monette thanked the Board, as our elected officers, for all their hard work and stated she approves their decision to hire Mr. Barrett as superintendent. She also stated that as the PSE union president, a parent, and employee, she did her homework on him by speaking to people at Omak as well as going to all of the input forums, interviews, and meetings. She did what she could to represent her union and her children and thanked the board again for all their time on this decision.

Darrel Reed

Darrell told the Board he appreciated their work on this difficult decision they have. He stated he supports the Board in their decision to hire Mr. Barrett.

Jamie Gregush

Jamie thanked the Board for their hard work and stated she appreciated all the public meetings and forums. She also said that she believed the Board found the best fit in Mr. Barrett for this district. She stated that before interviewing Mr. Barrett did his homework on our district, he drove around our district to see where students lived, and stopped in local businesses and met people and asked them about our schools. He showed his interest in being here. Jamie stated that she definitely supports Mr. Barrett as our next superintendent.

David Gregush

David thanked the Board for their openness and public input. He stated that whatever their decision is, he knows it will be for the success of our district.

Carrie Newby

Carrie stated that she is a community member, staff member, and parent. She talked about having family members in the Kiona-Benton School District when Mr. Barrett was principal there. She stated she cannot support this candidate for superintendent.

Fiscal & Enrollment Reports – Danna Rogers, Business Manager, summarized the current enrollment and budget status for the Board and asked if they had any questions.

Student Report - Tanner Wilson, Student Board Representative, summarized his report to the board.

Elementary School

On Friday, March 31st, there will be an early dismissal district-wide. It is also the end of 3rd quarter.

On April 12th there will be a 2-hour late start for all students.

On Friday, April 21st, the elementary PTO will host a school carnival. The theme will be Candy Land. Fifth grade students are currently at mountain school. They left on Wednesday and will return on Friday, March 31st.

High School

The Prom will take place on May 6th.

Sports and senior nights are going well.

7th and 8th grade students go to Camp Orkila the week after spring break (April 10th-April 14th).

Clubs

Honor Society recently held a blood drive and it went really well. They had approximately 45 donors sign up to donate.

F.B.L.A. (Future Business Leaders of America) go to state competition in Spokane April 19th-April 22, 2017. Twelve students will compete.

Sports

Track, baseball, and fast pitch have started their seasons. So far, everything is going well.

Superintendent's Report – Barbara Hawkings

• **Concrete Summer Learning Adventure 2017**

Superintendent, Barbara Hawkings, stated that Concrete Summer Learning Adventure will be July 10th through August 3rd this year. Hours will be 9:00am-3:00pm. Weekly themes will include the following: Farming & Gardening, Water World, Natural History (Landscapes & Ecology), and “Oh, The Places You’ll Go!”

Mondays and Wednesdays students will be at the school district site all day. On Tuesdays students will take local field trips and be on campus. Thursdays the students will be off-campus all day.

Breakfast and lunch will be available at the school district for all children, whether in the summer learning program or not, on Mondays through Wednesdays. North Cascades Institute will provide the meals to students on Thursdays.

This program will include elementary children grades K-5 as well as middle years children in grades 6-8. High school interns will also help with this program.

Professional Excellence – Jaci Gallagher, Principal, Concrete Elementary School

• **Angie Olsen**

Jaci Gallagher, Principal of Concrete Elementary School, honored Angie Olsen for her hard work and dedication in making Read Across America Night a success.

Old Business

- A. Request approval of the final reading of revised policy 3115-Homeless Students: Enrollment Rights and Services – Barbara Hawkings. *Administrative Recommendation Action/Motion/Move to approve the final reading of revised policy 3115-Homeless Students: Enrollment Rights and Services.*
Culver/Elliott 5-0

New Business (Part 1)

- A. Request approval of a donation of \$500 to the Concrete School District from Eugene Kahn to be used for Farm to School projects – Mike Holbrook. *Administrative Recommendation Action/Motion/Move to approve a donation of \$500 to the Concrete School District from Eugene Kahn to be used for Farm to School projects.*
Brondi/Thompson 5-0

- B. Request approval of a donation of \$2,500 to the Concrete School District from James and Harlyn Meyer to be used for Farm to School projects – Mike Holbrook. *Administrative Recommendation Action/Motion/Move to approve a donation of \$2,500 to the Concrete School District from James and Harlyn Meyer to be used for Farm to School projects.*
Thompson/Culver 5-0
- C. Request approval for the F.B.L.A. (Future Business Leaders of America) Chapter to attend an overnight field trip for a competition in Spokane, WA April 19-April 22, 2017 – Mike Holbrook. *Administrative Recommendation Action/Motion/Move to request approval for the F.B.L.A. (Future Business Leaders of America) Chapter to attend an overnight field trip for a competition in Spokane, WA April 19-April 22, 2017.*
Brondi/Thompson 5-0
- D. Request approval for the advanced band class (jazz band) to attend an overnight, out-of-state trip to the Gene Harris Jazz Festival in Boise, Idaho April 5-April 7, 2017 – Mike Holbrook. *Administrative Recommendation Action/Motion/Move to request approval for the advanced band class (jazz band) to attend an overnight, out-of-state trip to the Gene Harris Jazz Festival in Boise, Idaho April 5-April 7, 2017.*
Elliott/Brondi 5-0
- E. Request approval of Resolution to Invest #1208 – Danna Rogers. *Administrative Recommendation Action/Motion/Move to approve Resolution to Invest #1208.*
Culver/Thompson 5-0
- F. Request approval of Resolution to Invest #1209– Danna Rogers. *Administrative Recommendation Action/Motion/Move to approve Resolution to Invest #1209.*
Culver/Thompson 5-0
- G. Request approval of the Memorandum of Understanding (MOU) between Concrete School District and United General District-Community Health Outreach Programs (CHOP) to execute the Concrete Farm to School Program in the Concrete School District – Barbara Hawkings. *Administrative Recommendation Action/Motion/Move to approve the Memorandum of Understanding (MOU) between Concrete School District and United General District-Community Health Outreach Programs (CHOP) to execute the Concrete Farm to School Program in the Concrete School District.*
Elliott/Brondi 5-0

Public Comments on Non-Agenda Items – The public is able to address the School Board. We ask that comments be limited to three minutes.

Public Comments on Non-Agenda Items – None

Time, Place, Date of Next Regular Meetings – The next work session will be held on Monday, April 24, 2017 at 6:00pm in the high school commons. The next regular board meeting will be held at 6:00pm on Thursday, April 27, 2017 in the high school commons.

Executive Session

- New Superintendent

Crissie Wilson stated they would now go into executive session. The regular board meeting will reconvene in approximately 30 minutes with action to follow. Executive session discussion will be the potential hiring of a new superintendent (RCW 42.30.110 (1-G) & RCW 42.30.140) (1-G).

Executive session was called to order at 6:22pm. The topic was the hiring of a new superintendent.

Reconvened at 7:13pm.

Action – New Business, Item #H:

H. Request approval to hire Wayne Barrett as superintendent of the Concrete School District pending successful background checks. *Administrative Recommendation Action/Motion/Move to approve hiring Wayne Barrett as superintendent of the Concrete School District pending successful background checks.*

Elliott/Culver 5-0

Adjournment was moved by Elliott to adjourn at 7:17pm. Culver seconded the motion.



Board Director


Board Director


Board Director


Board Director


Board Secretary


Board Chair

SKAGIT COUNTY DETENTION CENTER EDUCATION PROGRAM INTERLOCAL COOPERATIVE AGREEMENT

I. INTRODUCTION

WHEREAS, legislatively approved staffing ratios preclude the resident districts from generating sufficient staff to meet the needs of students with specialized education program requirements;

WHEREAS, cooperative student programs provide a more efficient and economical basis for managing and implementing special services programs;

WHEREAS, districts have chosen to avoid unnecessary duplication of unusually expensive programs and rather choose to try to free up resources to provide educational programs not otherwise available;

WHEREAS, Northwest Educational Service District 189 (hereinafter referred to as "NWESD") has historically provided special services on a cooperative basis;

WHEREAS, the <county> County school districts in Washington have requested that NWESD provide special services for their students;

WHEREAS, Chapter 39.34 RCW, RCW 28A.310.180, and RCW 28A.310.340 authorize the school districts and educational service districts to join together to engage in various activities, including having the educational service district provide cooperative service programs; and,

WHEREAS Chapter 28A.190 RCW and WAC 392-122-200 authorize institutional education programs.

NOW THEREFORE, a cooperative service program is hereby created wherein NWESD will provide education services to the district which is signatory to this Agreement for Cooperative Service Program (herein referred to as "Agreement"), according to the terms and conditions contained herein.

II. NAME/PURPOSE

The name of this cooperative service program is the Skagit County Detention Center Educational Program (hereinafter referred to as "Program"). The general purpose of the cooperative is to provide educational programs for children and youth confined in Skagit County juvenile detention center as authorized by RCW 28A.310.180 and/or other applicable laws.

This Agreement supersedes any Agreement prior to September 1, 2017, between NWESD and the district which is signatory to this Agreement for the operation of a juvenile detention center education program.

III. MEMBERSHIP

Membership in this cooperative requires all members to sign this Agreement. "District" shall hereafter refer to districts that have signed the Agreement for the 2017/18 program year, or any successor year, and agree to be financially responsible as a cooperative member for a proportionate share of any annual excess Program costs.

IV. FINANCING

The students served by this Program are residents of one of the Districts, and accordingly, it is acknowledged that each District retains the responsibility to provide an appropriate public education for its students.

Prior to the start of each year, NWESD will develop a proposed budget, comparing the amount

anticipated to be received as apportionment with planned costs of the Program. The NWESD shall receive indirect costs of nine percent (9%) for administering this Program. Such budget will be provided to each District representative and the Advisory Council members for review.

It is anticipated, but not certain, that this Program will be financed by apportionment from the State of Washington to NWESD, with that apportionment covering most, if not all, of the costs of the Program. The Districts agree to pay all unfunded costs of the Program. Any and all such unfunded costs will be proportionately distributed among the Districts. Each District's contribution will be determined by calculating the five-year average percentage of the Program its students represent, based on monthly enrollment reporting, and a proportionate share of students who are non-county residents. Specifically, each District's total number of student FTE will be divided by the total FTE within the Program, and then added to each District's proportionate share of the non-county resident population to calculate the District total proportionate share.

Should any payments for unfunded costs be anticipated or required, the NWESD will invoice in accordance with the following schedule.

- A. Monthly, on or before the 10th of each month commencing with October: the estimated district contribution of unfunded monthly cost based on the prior five-year average, except as noted below.
- B. Annually, on or before September 30 of the following school year: In lieu of monthly invoicing for August, the difference between the actual and projected annual unfunded cost for the school year attributable to each District, should additional funds be required, as calculated on actual five-year average proportionate share to date. If the projected shortfall was greater than the actual shortfall, a proportionate share of the overpayment will be credited to each District's future Program obligation.

Given apportionment revisions from OSPI, the NWESD will adjust projected shortfall and, as appropriate, apply this adjustment to proportionate district share during the February and July invoicing cycle. Final settlement will be determined upon the close of all accounts for each program year.

V. ADVISORY COUNCIL

An Advisory Council consisting of the superintendent of each participating District, or his/her designee is hereby created. The purpose of such Advisory Council is to monitor the performance of this Agreement, amend this Agreement (with concurrence of all parties affected), and terminate this Agreement as provided in Section IX.

Activities of the Advisory Council shall take place as needed, called by a majority of its members or by the Superintendent of NWESD, or his/her designee. Decisions by the Advisory Council will be made by a vote of greater than fifty percent (50%) of a quorum. A quorum is defined as at least fifty percent (50%) of the representatives appointed to the Advisory Council. Participation may occur via technological participation, including email providing at least seven (7) calendar days prior written notice was provided to each District superintendent or designee.

VI. RIGHTS AND OBLIGATIONS OF NWESD

The NWESD Board of Directors and Superintendent agree to provide educational services pursuant to requirements of the Office of the Superintendent of Public Instruction (OSPI). All staff for the Cooperative shall be employed by NWESD and subject to the policies and rules and regulations of NWESD, including regulations pertaining to RCW 28A.400.303, RCW 28A.400.322 and RCW 28A.400.330, and teacher certification as required by the State of Washington and Title 1, Part D funding. In accordance with this Agreement, NWESD shall:

- A. Operate an education program as approved by the Advisory Council to meet the unique educational needs of children and youth involved in the juvenile justice system;
- B. Implement institutional programming consistent with State standards as identified by OSPI and the State Board of Education (e.g., Chapter 28A.190 RCW and WAC 392-122-200);
- C. Maintain quality educational standards, under the guidance of the Advisory Council, identified in Section V above;
- D. Coordinate the exchange of educationally relevant student information between NWESD, the District, and the student's last known school of attendance to promote learning consistent with each student's learning continuum;
- E. Coordinate with last known district of attendance for enhanced educational services to the extent possible within the juvenile justice facility, and pursuant with Section VII.A of this Agreement;
- F. Administer the Program, including filing such documents and obtaining such approvals as necessary to receive all appropriate State funding (e.g., monthly reporting of students to OSPI for CEDARS) to NWESD according to the policies and procedures adopted by the NWESD Board of Directors;
- G. Maintain fiscal record-keeping of expenditures to permit verification that federal Title 1 D funds and state apportionment funds are each used for appropriate purposes and tracked separately;
- H. Recruit, employ, and supervise educational staff to adequately operate the Program;
- I. Contract or subcontract with other entities to provide needed services to operate this Program including but not limited to GED preparation, pre-employment and vocational preparation, counseling and nursing services, etc.; and,
- J. Be entitled to receive the monies necessary to operate the Program, as described in Section IV.

VII. RIGHTS AND OBLIGATIONS OF THE DISTRICT

In exchange for having NWESD operate the Program described in this Agreement, the District agrees to permit the NWESD to claim funding on behalf of any student served by the Program and to reimburse the NWESD for excess costs in accordance with Section IV.

Nothing in this Agreement precludes any District obligation to provide educational programming for juveniles in adult jails, pursuant to Chapter 28A.194 RCW and WAC 392-122-228, when such adult correctional facility is located within the District service boundaries.

The District acknowledges that by entering into this Agreement they are causing financial commitments by other parties to occur and therefore agree they will not terminate prior to the expiration date without the consent of NWESD and any other party to this Agreement that would suffer financially thereby. In the event of such unilateral termination without consent, the terminating party agrees to indemnify and pay other parties that have not agreed thereto for any financial loss which results from such termination.

Additionally:

- A. The District acknowledges that Chapter 28A.155 RCW, and Chapter 392-172A WAC impose responsibilities and that those responsibilities are not distinguished by delegation, in part or in total, under this Agreement.

To this extent, it is understood and agreed between the parties hereto that the purpose and intent of this Agreement is that NWESD provide cooperative services to deliver the specialized services for which students would otherwise qualify in their resident District. The resident District shall retain the responsibility to:

1. Assure their particular students are receiving an appropriate education, including Educational Staff Associate (ESA) provided services and timely initial evaluations or re-evaluations of students while they are detained at the county detention center; and,
 2. Comply with and incorporate all provisions required by Chapter 28A.155 RCW, and Chapter 392-172A WAC.
- B. The District waives any locally established procurement requirements that are more restrictive than those established by statute for fees/purchases initiated pursuant to this Agreement.
- C. The District will not use federal funds for payment of any fees/purchases related to the Agreement, unless it provides prior written notice to the NWESD Assistant Superintendent for Finance and Compliance. This will assure the District and NWESD can proactively explore and meet any federal procurement requirements.
- D. In accordance with RCW 28A.400.330, employees, agents, and contractors of the NWESD and District are prohibited from working at a public school if they have or may have contact with children at a public school during the course of their employment and have pleaded guilty to or been convicted of the crimes identified in RCW 28A.400.322. Any failure to comply with this section shall be grounds for the District immediately terminating the contract.

VIII. DISPUTE RESOLUTION

Disputes arising out of this Agreement, excluding indirect and administration costs, shall be resolved in the following fashion:

- A. If the dispute is between participating Districts, then the disputing parties will present their arguments first to the Director of Special Programs and Services of NWESD to make a determination. If need be, it may then be referred to the Superintendent of NWESD.
- B. If the dispute is between one or more participating District(s) and NWESD, then each participating District will appoint someone to represent it, NWESD will appoint someone to represent it, and those parties will appoint someone as a neutral representative. This panel's decisions will be limited to the provisions of this Agreement, be determined by a majority vote, and be binding on the parties.

IX. TERM OF AGREEMENT/TERMINATION

This Agreement's initial duration is from September 1, 2017, through August 31, 2018, and will be automatically renewed each year unless written notice of termination is given in the manner provided herein. For a termination to be effective, written notice must be provided to the other party by April 1 prior to the termination date, as provided below.

- A. If the Districts wish to terminate the Agreement in its entirety, the Advisory Council shall provide written notice to the NWESD no later than April 1 of the preceding program year (e.g., April 1, 2018, for the 2018/19 program year).
- B. If the NWESD wishes to terminate the Agreement in its entirety, the NWESD shall notify the member Districts no later than April 1 of the preceding program year (e.g., April 1, 2018, for the

2018/19 program year). This Agreement may be modified only upon recommendation by Advisory Council as per Section V, and fully executed by NWESD and the Districts, specifying conditions and date of modification.

X. OWNERSHIP OF ASSETS

All assets acquired by NWESD and placed in service for the cooperative shall remain the property of NWESD. Any asset acquired by the District and used in the Program, because the Program component is situated within the District, will remain the property of the District. Works created by NWESD under this Agreement shall also remain the property of NWESD (e.g., developed training manuals or other published documents). Should the Program be dissolved, the Advisory Council shall prepare a list of all assets, including any fund balances, and make recommendations to the superintendents of NWESD and member Districts for disbursement.

XI. SUSPENSION AND DEBARMENT

The parties to the Agreement certify, and each relies thereon in execution of this Agreement, that neither their entity nor its Principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded for the award of contracts by any Federal governmental agency or department. "Principals", for the purposes of this certification, mean officers; directors; owners; partners; and, persons having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of subsidiary, division, or business segment; and similar positions). Further, each party agrees to provide the other(s) immediate written notice if, at any time during the term of this Agreement, including any renewals hereof, it learns that its certification was erroneous when made or has become erroneous by reason of changed circumstances. Each party's certification via the execution of this Agreement is a material representation of fact upon which each party has relied in entering into this Agreement. Should either party determine, at any time during this Agreement, including any renewals hereof, that this certification is false, or should it become false due to changed circumstances, it may terminate this Agreement in accordance with the terms and conditions therein.

XII. ASSIGNMENT/WAIVER/SEVERABILITY

No rights or responsibilities required or authorized by this Agreement can be assigned by any party hereto unless allowed in this Agreement.

No provision of this Agreement, or the right to receive reasonable performance or any act called for by its terms, shall be deemed waived by a breach thereof as to a particular transaction or occurrence.

If any term or condition of this Agreement or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other terms, conditions, or applications of this Agreement which can be given effect without the invalid term, condition, or application; to this end the terms and conditions of this Agreement are declared severable.

XIII. INDEMNITY

NWESD shall defend, indemnify and hold harmless the District in full for any and all claims against the District or its employees, officials, or contractors which arise from the acts or omissions of NWESD and its employees, officials, and contractors in the provision of the services under this Agreement. The District shall defend, indemnify, and hold harmless NWESD in full for any and all claims against Northwest ESD or its employees, officials, or contractors which arise from the acts or omission of the District.

XIV. HEADINGS/SIGNATURES/APPROVAL

The headings of each section of this Agreement are only provided for the aid to the reader. If there is any inconsistency between the heading and the context, the context will prevail.

By signing this Agreement, the parties acknowledge that they have read and understand this Agreement, including any supplements or attachments thereto, and do agree thereto in every particular. The parties further agree that this Agreement, together with any appendices, constitutes the entire Agreement between the parties and supersedes all communications, written or oral, heretofore related to the subject matter of this Agreement.

By signing below, each party affirms that this Agreement has been approved by his/her board of directors or he/she has been given authority by such board to enter into this Agreement. A copy of authorizing school board minutes or resolution, as appropriate, will be attached hereto.

B. Hawkings 3/30/17
Superintendent Date
Concrete School District
Skagit County, Washington

Larry Francois 6/5/17
Superintendent Date
Northwest Educational Service District 189
Skagit County, Washington

S. Dahl 6/2/17
S. Dahl, NWESD SP&S Assistant Director Date

S. Cutshall 6.2-17
S. Cutshall, NWESD SP&S Director Date