
MOUNT VERNON SCHOOL DISTRICT NO. 320
REGULAR SCHOOL BOARD MEETING MINUTES
Wednesday, March 29, 2017, 6:00 p.m.

Call to Order: Director Coffey called to order a regular meeting of the Mount Vernon School District board of directors at 6:00 p.m. on March 29, 2017 at Mount Vernon High School, 314 N. 9th Street, Mount Vernon, WA 98273.

Flag Salute: Director Coffey led the board and gallery in the flag salute.

Roll Call of Members: Director Coffey called for members present including Directors Coffey, Otos, Burkhart, Cook, and DeLeon. A quorum was present. Also present was Superintendent Bruner and Student Representatives Hanson and Zavaleta. Notes by C. Ledin. Staff present included R. Merrell, D. Berard, S. Husband, K. Wollan, L. Legare, F. Atkinson, L. Brower, D. Willer, J. Swanson

Set Regular and Consent Agenda: Director Coffey called to set the regular and consent agendas.

Upon motion by Director Otos, second by Director Cook and unanimous approval, the board set the regular and consent agendas as prepared.

Review and Approval of Consent Agenda: Director Coffey called to approve items included in the consent agenda.

Upon motion by Director Cook, second by Director Burkhart and unanimous approval, the board approved items included in the consent agenda as shown below:

Student and Staff Travel

- Students (3); Mount Vernon High School/Career & Technical Education; DECA International Career Development Conference & National competitions; Anaheim, CA; April 25-30, 2017
 - Students (3); Mount Vernon High School/English & Journalism class; National Journalism Conference; Seattle, WA; April 6-9, 2017
 - Students (15); Mount Vernon High School; Robotics Team; District Championship; Eastern Washington University; Cheney, WA; April 5-9, 2017
 - Students (40); Mount Vernon High School; Science Club and Earth Club; Volcano Trip; Mount St. Helen's, WA; May 13 - 14, 2017
 - Students (4); Mount Vernon High School; Tennis Team; State competition; Richland, WA; May 25 - 27, 2017
 - Students (24); Mount Vernon High School; Girls' Softball; State competition; Spokane, WA; May 25 - 27, 2017
 - Students (24); Mount Vernon High School; Boys' Soccer; State competition; Puyallup, WA; May 25 - 27, 2017
 - Students (10); Mount Vernon High School; Boys' and Girls' Track; State competition; Tacoma, WA; May 24 - 27, 2017
 - Students (6); Mount Vernon High School; Boys' Golf; State competition; Spokane, WA; May 22 - 24, 2017
 - Students (6); Mount Vernon High School; Girls' Golf; State competition; Spokane, WA; May 22 - 24, 2017
 - Students (22); Mount Vernon High School; Baseball; Regional and State Competition; site not yet determined, WA; May 19 - 20, 2017 and May 25 - 27, 2017
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- Students (25); Mount Vernon High School; Cheer team; Cheer Leadership Camp; Ellensburg, WA; July 24 – 28, 2017

Agreements

- Northwest Educational Service District 189; Interlocal Agreement for Skagit Detention Center Education Program; 2017-18 academic year
- Northwest Educational Service District 189; Interlocal Agreement for Skagit Discovery Program; 2017-18 academic year
- Northwest Educational Service District 189; Interlocal Agreement for Northwest Regional Learning Center Program; 2017-18 academic year
- Skagit Valley College Interlocal Agreement; modification to Interlocal Agreement for Skagit/Islands Head Start & ECEAP; February, 2017 through August, 2017
- Everton Consulting, agreement for strategic planning process; 2017

Personnel Report

- Certificated employment, reassignment, retirement/resignation/ termination
- Classified employment, reassignment/transfer/adjust, leave, retirement/resignation/termination, transportation department adjustments
- Extra/co-curricular stipends and supplemental contracts

Public Comments: Director Coffey invited public comment; no one spoke.

Board Member Comments: Director Coffey invited Board Member comment; no one spoke.

Superintendent's Report: Director Coffey called for items included in the Superintendent's report.

Language Arts/ELA Update: Superintendent Bruner introduced Frank Atkinson, Director of Curriculum and Professional Development to present information on the K-12 English Language Arts program. After a brief overview of the programming, Susan Husband, Little Mountain teacher/Administrative intern, reviewed programming for the K-5 level. She noted the Balanced Literacy model used, which incorporates multiple strategies for instruction including whole group, guided reading, and literacy centers. Benchmark Assessments provide reading group levels. Lea Legare, Mount Baker and Little Mountain Coach and administrative intern, presented information the 6-8 level programming. The curriculum for this level is Collections, which includes integration of an online platform. They are also working with the dual language and hi-cap students. An English Language curriculum website has been developed and is utilized by staff to support their professional development and provide support and classroom ideas. Stacy Lewis and Nicole Preston, 11th grade high school teachers, presented information on the 9-12 curriculum. They stated that two years ago they were teaching four different 11th grade classes containing individual texts and information. They wanted all students to have a consistent learning experience. To accomplish this, they altered the four programs to two of English 11 and two of Honors 11, with learning targets included. They thanked the board for their support of professional development days, which allowed them the time to calibrate instruction.

Old Business: Director Coffey called for items in Old Business.

Lydig Construction, Inc.; Agreement for Mount Vernon High School-Old Main Building Modernization

Superintendent Bruner said this agreement includes preconstruction analytics needed to move forward on the old main renovation.

Upon motion by Director Otos, second by Director Cook and unanimously approved, the board approved the preconstruction agreement for Lydig Construction as relating to Old Main high school renovation.

New Business: Director Coffey called for items included in New Business.

Proposed School Board Policy #3213 and Procedure #3213P Transgender Students: Superintendent Bruner shared that this policy and procedure have been in development for some time. They relate to the board foundation principal 3, student safety, and respect for personal differences. He noted that student board representative, Avindea, and members of the Pride Club were involved in reviewing the policy and procedure. There were many meetings held with their club advisor, Nicole Preston, and Rod Merrell, Principal, as well as attorney review, to ensure an inclusive document that meets the needs of students. Avindea thanked Ms. Preston for providing the groundwork for students to review and be involved in this process. She believes this is evidence that student needs are being met. Director Cook commented the framework this provides is helpful; Director Otos was pleased to learn of the thorough process to prepare the policy and procedure.

Gifts to the District: \$15,500 Superintendent Bruner noted there were three gifts to the district for \$15,500.

Upon motion by Director Otos, second by Director Cook and unanimous approval, the Board graciously accepted the following gifts.

- **Tesoro Foundation to benefit LaVenture Middle School student attendance to Camp Orkila: \$5000**
- **Affordable 4R's Construction to benefit Mount Vernon High School Robotics attendance to District Championship: \$10,000**
- **Skagit Valley College Foundation to benefit Northwest Career & Technical Academy Culinary program student participation at Pro Start competition: \$500**

Future Topics: Director Coffey inquired of the board whether they had topics for future consideration; Director Otos said he would like to review the annual agenda summary document.

Public Comments: Director Coffey invited Public Comment; Principal Merrell thanked the board for their review of the transgender policy, also thanking Avindea for her work on the project. He noted that Avindea and Ms. Preston researched districts across the nation for thorough information. He said there are not many school boards that have students working on policy, adding this reflects very positively the board transparency and willingness to embrace all students.

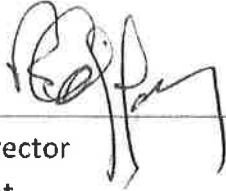
Student Comments: Director Coffey invited student comments; Avindea thanked the board for the opportunity to participate in such an important process; adding that she is happy to attend school where important issues can be openly discussed.

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Adjourn to Executive Session: Director Coffey noted need for an executive session to review the performance of a public employee per RCW 42.30.110(1)(g). He said there would no action following the anticipated 15 minute discussion; the meeting adjourned to executive session at 7:02 p.m.

Reconvene Regular Session: Director Coffey reconvened the regular session at 7:20 p.m.

Adjourn: Director Coffey noted there was no further business to bring before the board and the meeting adjourned at 7:20 p.m.



Rob Coffey, Director
Board President



Carl Bruner, Superintendent
Secretary to the Board

SKAGIT COUNTY DETENTION CENTER EDUCATION PROGRAM INTERLOCAL COOPERATIVE AGREEMENT

I. INTRODUCTION

WHEREAS, legislatively approved staffing ratios preclude the resident districts from generating sufficient staff to meet the needs of students with specialized education program requirements;

WHEREAS, cooperative student programs provide a more efficient and economical basis for managing and implementing special services programs;

WHEREAS, districts have chosen to avoid unnecessary duplication of unusually expensive programs and rather choose to try to free up resources to provide educational programs not otherwise available;

WHEREAS, Northwest Educational Service District 189 (hereinafter referred to as "NWESD") has historically provided special services on a cooperative basis;

WHEREAS, the <county> County school districts in Washington have requested that NWESD provide special services for their students;

WHEREAS, Chapter 39.34 RCW, RCW 28A.310.180, and RCW 28A.310.340 authorize the school districts and educational service districts to join together to engage in various activities, including having the educational service district provide cooperative service programs; and,

WHEREAS Chapter 28A.190 RCW and WAC 392-122-200 authorize institutional education programs.

NOW THEREFORE, a cooperative service program is hereby created wherein NWESD will provide education services to the district which is signatory to this Agreement for Cooperative Service Program (herein referred to as "Agreement"), according to the terms and conditions contained herein.

II. NAME/PURPOSE

The name of this cooperative service program is the Skagit County Detention Center Educational Program (hereinafter referred to as "Program"). The general purpose of the cooperative is to provide educational programs for children and youth confined in Skagit County juvenile detention center as authorized by RCW 28A.310.180 and/or other applicable laws.

This Agreement supersedes any Agreement prior to September 1, 2017, between NWESD and the district which is signatory to this Agreement for the operation of a juvenile detention center education program.

III. MEMBERSHIP

Membership in this cooperative requires all members to sign this Agreement. "District" shall hereafter refer to districts that have signed the Agreement for the 2017/18 program year, or any successor year, and agree to be financially responsible as a cooperative member for a proportionate share of any annual excess Program costs.

IV. FINANCING

The students served by this Program are residents of one of the Districts, and accordingly, it is acknowledged that each District retains the responsibility to provide an appropriate public education for its students.

Prior to the start of each year, NWESD will develop a proposed budget, comparing the amount

anticipated to be received as apportionment with planned costs of the Program. The NWESD shall receive indirect costs of nine percent (9%) for administering this Program. Such budget will be provided to each District representative and the Advisory Council members for review.

It is anticipated, but not certain, that this Program will be financed by apportionment from the State of Washington to NWESD, with that apportionment covering most, if not all, of the costs of the Program. The Districts agree to pay all unfunded costs of the Program. Any and all such unfunded costs will be proportionately distributed among the Districts. Each District's contribution will be determined by calculating the five-year average percentage of the Program its students represent, based on monthly enrollment reporting, and a proportionate share of students who are non-county residents. Specifically, each District's total number of student FTE will be divided by the total FTE within the Program, and then added to each District's proportionate share of the non-county resident population to calculate the District total proportionate share.

Should any payments for unfunded costs be anticipated or required, the NWESD will invoice in accordance with the following schedule.

- A. Monthly, on or before the 10th of each month commencing with October: the estimated district contribution of unfunded monthly cost based on the prior five-year average, except as noted below.
- B. Annually, on or before September 30 of the following school year: In lieu of monthly invoicing for August, the difference between the actual and projected annual unfunded cost for the school year attributable to each District, should additional funds be required, as calculated on actual five-year average proportionate share to date. If the projected shortfall was greater than the actual shortfall, a proportionate share of the overpayment will be credited to each District's future Program obligation.

Given apportionment revisions from OSPI, the NWESD will adjust projected shortfall and, as appropriate, apply this adjustment to proportionate district share during the February and July invoicing cycle. Final settlement will be determined upon the close of all accounts for each program year.

V. ADVISORY COUNCIL

An Advisory Council consisting of the superintendent of each participating District, or his/her designee is hereby created. The purpose of such Advisory Council is to monitor the performance of this Agreement, amend this Agreement (with concurrence of all parties affected), and terminate this Agreement as provided in Section IX.

Activities of the Advisory Council shall take place as needed, called by a majority of its members or by the Superintendent of NWESD, or his/her designee. Decisions by the Advisory Council will be made by a vote of greater than fifty percent (50%) of a quorum. A quorum is defined as at least fifty percent (50%) of the representatives appointed to the Advisory Council. Participation may occur via technological participation, including email providing at least seven (7) calendar days prior written notice was provided to each District superintendent or designee.

VI. RIGHTS AND OBLIGATIONS OF NWESD

The NWESD Board of Directors and Superintendent agree to provide educational services pursuant to requirements of the Office of the Superintendent of Public Instruction (OSPI). All staff for the Cooperative shall be employed by NWESD and subject to the policies and rules and regulations of NWESD, including regulations pertaining to RCW 28A.400.303, RCW 28A.400.322 and RCW 28A.400.330, and teacher certification as required by the State of Washington and Title 1, Part D funding. In accordance with this Agreement, NWESD shall:

- A. Operate an education program as approved by the Advisory Council to meet the unique educational needs of children and youth involved in the juvenile justice system;
- B. Implement institutional programming consistent with State standards as identified by OSPI and the State Board of Education (e.g., Chapter 28A.190 RCW and WAC 392-122-200);
- C. Maintain quality educational standards, under the guidance of the Advisory Council, identified in Section V above;
- D. Coordinate the exchange of educationally relevant student information between NWESD, the District, and the student's last known school of attendance to promote learning consistent with each student's learning continuum;
- E. Coordinate with last known district of attendance for enhanced educational services to the extent possible within the juvenile justice facility, and pursuant with Section VII.A of this Agreement;
- F. Administer the Program, including filing such documents and obtaining such approvals as necessary to receive all appropriate State funding (e.g., monthly reporting of students to OSPI for CEDARS) to NWESD according to the policies and procedures adopted by the NWESD Board of Directors;
- G. Maintain fiscal record-keeping of expenditures to permit verification that federal Title 1 D funds and state apportionment funds are each used for appropriate purposes and tracked separately;
- H. Recruit, employ, and supervise educational staff to adequately operate the Program;
- I. Contract or subcontract with other entities to provide needed services to operate this Program including but not limited to GED preparation, pre-employment and vocational preparation, counseling and nursing services, etc.; and,
- J. Be entitled to receive the monies necessary to operate the Program, as described in Section IV.

VII. RIGHTS AND OBLIGATIONS OF THE DISTRICT

In exchange for having NWESD operate the Program described in this Agreement, the District agrees to permit the NWESD to claim funding on behalf of any student served by the Program and to reimburse the NWESD for excess costs in accordance with Section IV.

Nothing in this Agreement precludes any District obligation to provide educational programming for juveniles in adult jails, pursuant to Chapter 28A.194 RCW and WAC 392-122-228, when such adult correctional facility is located within the District service boundaries.

The District acknowledges that by entering into this Agreement they are causing financial commitments by other parties to occur and therefore agree they will not terminate prior to the expiration date without the consent of NWESD and any other party to this Agreement that would suffer financially thereby. In the event of such unilateral termination without consent, the terminating party agrees to indemnify and pay other parties that have not agreed thereto for any financial loss which results from such termination.

Additionally:

- A. The District acknowledges that Chapter 28A.155 RCW, and Chapter 392-172A WAC impose responsibilities and that those responsibilities are not distinguished by delegation, in part or in total, under this Agreement.

To this extent, it is understood and agreed between the parties hereto that the purpose and intent of this Agreement is that NWESD provide cooperative services to deliver the specialized services for which students would otherwise qualify in their resident District. The resident District shall retain the responsibility to:

1. Assure their particular students are receiving an appropriate education, including Educational Staff Associate (ESA) provided services and timely initial evaluations or re-evaluations of students while they are detained at the county detention center; and,
 2. Comply with and incorporate all provisions required by Chapter 28A.155 RCW, and Chapter 392-172A WAC.
- B. The District waives any locally established procurement requirements that are more restrictive than those established by statute for fees/purchases initiated pursuant to this Agreement.
- C. The District will not use federal funds for payment of any fees/purchases related to the Agreement, unless it provides prior written notice to the NWESD Assistant Superintendent for Finance and Compliance. This will assure the District and NWESD can proactively explore and meet any federal procurement requirements.
- D. In accordance with RCW 28A.400.330, employees, agents, and contractors of the NWESD and District are prohibited from working at a public school if they have or may have contact with children at a public school during the course of their employment and have pleaded guilty to or been convicted of the crimes identified in RCW 28A.400.322. Any failure to comply with this section shall be grounds for the District immediately terminating the contract.

VIII. DISPUTE RESOLUTION

Disputes arising out of this Agreement, excluding indirect and administration costs, shall be resolved in the following fashion:

- A. If the dispute is between participating Districts, then the disputing parties will present their arguments first to the Director of Special Programs and Services of NWESD to make a determination. If need be, it may then be referred to the Superintendent of NWESD.
- B. If the dispute is between one or more participating District(s) and NWESD, then each participating District will appoint someone to represent it, NWESD will appoint someone to represent it, and those parties will appoint someone as a neutral representative. This panel's decisions will be limited to the provisions of this Agreement, be determined by a majority vote, and be binding on the parties.

IX. TERM OF AGREEMENT/TERMINATION

This Agreement's initial duration is from September 1, 2017, through August 31, 2018, and will be automatically renewed each year unless written notice of termination is given in the manner provided herein. For a termination to be effective, written notice must be provided to the other party by April 1 prior to the termination date, as provided below.

- A. If the Districts wish to terminate the Agreement in its entirety, the Advisory Council shall provide written notice to the NWESD no later than April 1 of the preceding program year (e.g., April 1, 2018, for the 2018/19 program year).
- B. If the NWESD wishes to terminate the Agreement in its entirety, the NWESD shall notify the member Districts no later than April 1 of the preceding program year (e.g., April 1, 2018, for the

2018/19 program year). This Agreement may be modified only upon recommendation by Advisory Council as per Section V, and fully executed by NWESD and the Districts, specifying conditions and date of modification.

X. OWNERSHIP OF ASSETS

All assets acquired by NWESD and placed in service for the cooperative shall remain the property of NWESD. Any asset acquired by the District and used in the Program, because the Program component is situated within the District, will remain the property of the District. Works created by NWESD under this Agreement shall also remain the property of NWESD (e.g., developed training manuals or other published documents). Should the Program be dissolved, the Advisory Council shall prepare a list of all assets, including any fund balances, and make recommendations to the superintendents of NWESD and member Districts for disbursement.

XI. SUSPENSION AND DEBARMENT

The parties to the Agreement certify, and each relies thereon in execution of this Agreement, that neither their entity nor its Principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded for the award of contracts by any Federal governmental agency or department. "Principals", for the purposes of this certification, mean officers; directors; owners; partners; and, persons having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of subsidiary, division, or business segment; and similar positions). Further, each party agrees to provide the other(s) immediate written notice if, at any time during the term of this Agreement, including any renewals hereof, it learns that its certification was erroneous when made or has become erroneous by reason of changed circumstances. Each party's certification via the execution of this Agreement is a material representation of fact upon which each party has relied in entering into this Agreement. Should either party determine, at any time during this Agreement, including any renewals hereof, that this certification is false, or should it become false due to changed circumstances, it may terminate this Agreement in accordance with the terms and conditions therein.

XII. ASSIGNMENT/WAIVER/SEVERABILITY

No rights or responsibilities required or authorized by this Agreement can be assigned by any party hereto unless allowed in this Agreement.

No provision of this Agreement, or the right to receive reasonable performance or any act called for by its terms, shall be deemed waived by a breach thereof as to a particular transaction or occurrence.

If any term or condition of this Agreement or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other terms, conditions, or applications of this Agreement which can be given effect without the invalid term, condition, or application; to this end the terms and conditions of this Agreement are declared severable.

XIII. INDEMNITY

NWESD shall defend, indemnify and hold harmless the District in full for any and all claims against the District or its employees, officials, or contractors which arise from the acts or omissions of NWESD and its employees, officials, and contractors in the provision of the services under this Agreement. The District shall defend, indemnify, and hold harmless NWESD in full for any and all claims against Northwest ESD or its employees, officials, or contractors which arise from the acts or omission of the District.

XIV. HEADINGS/SIGNATURES/APPROVAL

The headings of each section of this Agreement are only provided for the aid to the reader. If there is any inconsistency between the heading and the context, the context will prevail.

By signing this Agreement, the parties acknowledge that they have read and understand this Agreement, including any supplements or attachments thereto, and do agree thereto in every particular. The parties further agree that this Agreement, together with any appendices, constitutes the entire Agreement between the parties and supersedes all communications, written or oral, heretofore related to the subject matter of this Agreement.

By signing below, each party affirms that this Agreement has been approved by his/her board of directors or he/she has been given authority by such board to enter into this Agreement. A copy of authorizing school board minutes or resolution, as appropriate, will be attached hereto.

Carol Brunson 3-30-17
Superintendent Date
Mt. Vernon School District
Skagit County, Washington

Larry Francois 6/15/17
Superintendent Date
Northwest Educational Service District 189
Skagit County, Washington

S. Dahl 6/12/17
S. Dahl, NWESD SP&S Assistant Director Date

S. Cutshall 6-2-17
S. Cutshall, NWESD SP&S Director Date