

INTERLOCAL COOPERATIVE AGREEMENT

BETWEEN

Skagit County
AND

NORTHWEST EDUCATIONAL SERVICES DISTRICT 189


THIS AGREEMENT is made and entered into by and between Northwest Educational Service District 189 ("Contractor") and Skagit County, Washington ("County") pursuant to the authority granted by Chapter 39.34 RCW, INTERLOCAL COOPERATION ACT.

1. **PURPOSE AND RESPONSIBILITIES:** The Contractor agrees to provide to the County services and any materials set forth in Exhibit "A" (Scope of Work) during the agreement period.
2. **TERM OF AGREEMENT:** The term of and budget for this Agreement shall commence on the September 1st, 2024, and continue until August 31st, 2025.
3. **MANNER OF FINANCING:** Total reimbursement shall not exceed four hundred and fifty thousand dollars (\$450,000.00). The program budget and reimbursement process are outlined in Exhibit "B" (Compensation) of this Agreement.
4. **ADMINISTRATION:** The following individuals are designated as representatives of the respective parties. The representatives shall be responsible for administration of this Agreement and for coordinating and monitoring performance under this Agreement. In the event such representatives are changed, the party making the change shall notify the other party.
 - 4.1 The County's representative shall be Community Health Coordinator, Skagit County Public Health.
 - 4.2 The Contractor's representative shall be Natalie Gustafson.
5. **TREATMENT OF ASSETS AND PROPERTY:** No fixed assets or personal or real property will be jointly or cooperatively, acquired, held, used, or disposed of pursuant to this Agreement.
6. **INDEMNIFICATION:** Each party agrees to be responsible and assume liability for its own wrongful and/or negligent acts or omissions or those of their officials, officers, agents, or employees to the fullest extent required by law, and further agrees to save, indemnify, defend, and hold the other party harmless from any such liability. It is further provided that no liability shall attach to the County by reason of entering into this contract except as expressly provided herein.
7. **TERMINATION:** Any party hereto may terminate this Agreement upon thirty (30) days notice in writing either personally delivered or mailed postage-prepaid by certified mail, return receipt requested, to the party's last known address for the purposes of giving notice under this paragraph. If this Agreement is so terminated, the parties shall be liable only for performance

rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

8. **CHANGES, MODIFICATIONS, AMENDMENTS AND WAIVERS:** The Agreement may be changed, modified, amended or waived only by written agreement executed by the parties hereto. Waiver or breach of any term or condition of this Agreement shall not be considered a waiver of any prior or subsequent breach.
9. **SEVERABILITY:** In the event any term or condition of this Agreement or application thereof to any person or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications of this Agreement which can be given effect without the invalid term, condition, or application. To this end the terms and conditions of this Agreement are declared severable.
10. **ENTIRE AGREEMENT:** This Agreement contains all the terms and conditions agreed upon by the parties. All items incorporated herein by reference are attached. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

GOVERNMENT AGENCY:



Ismael Vivanco (Aug 28, 2024 15:13 PDT)
Ismael Vivanco, Superintendent
(Date AUG 28, 2024)

Dr. Ismael Vivanco

Print Name of Signatory

Mailing Address:
Northwest Educational Service District
1601 R Ave.
Anacortes, WA 98221
Telephone No. (360) 299-4000
Fed. Tax ID #. 91-0868056

DATED this 23 day of September, 2024.

**BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**



Peter Browning, Chair




Lisa Janicki, Commissioner

ABSENT

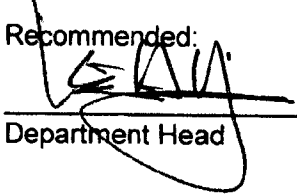
Ron Wesen, Commissioner

Attest:



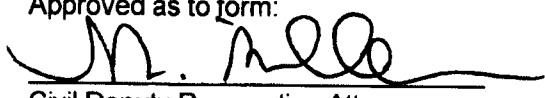
Clerk of the Board

For contracts under \$5,000:
Authorization per Resolution R20030146

Recommended:


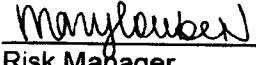
Department Head

County Administrator

Approved as to form:



Civil Deputy Prosecuting Attorney

Approved as to indemnification:



Risk Manager

Approved as to budget:



Budget & Finance Director

EXHIBIT "A"

SCOPE OF WORK

The program will include:

- A. Behavioral Health Service Infrastructure and Program Coordination
 1. Contractor shall maintain contracts with five Medicaid Managed Care Organizations and bill for Medicaid-eligible services.
 2. Contractor shall establish contracting with other private and commercial insurance plans.
 3. Contractor shall maintain an electronic medical records system for the program.
 4. Contractor shall provide professional development opportunities for school mental health and social work providers, including facilitation of quarterly (during school year) Professional Learning Collaborative (PLC) meetings for school district social workers.

- B. Direct Service
 1. Contractor shall collaborate with school districts and building principals as appropriate to locate facility space for provision of services.
 2. Contractor shall place and maintain at least 3 FTE mental health professionals in Skagit County schools. Contractor will use its best effort to hire at least one Spanish-speaking mental health professional and to place FTE in different Skagit County school districts.
 3. Contractor shall collaborate with school sites to implement and maintain a referral process to accept referrals from family members or guardians, schools, community agencies and other providers. Contractor will implement written protocols to triage and assign students to mental health specialists as appropriate. The referral process will include:
 - i. Prioritization/triage process based on student need.
 - ii. Selection and use of an evidence-based screening questionnaire or questionnaires; PHQ9, SDQ, GAD7, MFQ, SCARED, etc.
 - iii. Program eligibility check, including screening for access to private insurance and Medicaid eligibility. Lack of insurance should not limit access or payment by County under this agreement.
 - iv. Contractor will connect individuals that do not meet screening criteria to other community resources. Contractor shall refer to tier 2 at school or other services, (e.g., school social worker, Communities in Schools, school nurse) based on specific need and availability.
 4. Contractor's mental health specialists will deliver evidence-based behavioral health programs and interventions, including but not limited to Motivational Interviewing, Cognitive Behavioral Therapy (CBT), Trauma-Focused Cognitive Behavioral Therapy (TF-CBT), Coping Cat, Client Centered, family and community care coordination, additionally using Multi-Tiered Systems of Support (MTSS) and National School Mental Health Best Practices.

- C. Reporting
 1. The Contractor will deliver two student-level and program-level outcomes reports reflecting the activities and service delivered during the contract period.
 - i. First report is due no later than January 15, 2025.

- ii. Second report is due no later than August 15, 2025.
2. In collaboration with the County, Contractor will develop outcome reports and data to illustrate program results.
3. Contractor and County will meet at least twice to review reports and activities.

EXHIBIT "B"

COMPENSATION

The County will reimburse the Contractor for costs incurred while delivering the services outlined in Exhibit "A", Scope of Work, with a total maximum consideration for this agreement of \$450,000.00. Contractor may bill direct program costs as well as indirect costs in accordance with a negotiated indirect rate.

Reimbursement procedures include:

- A. Contractor shall budget funds awarded for contracted services in a manner that ensures availability of such services throughout the school year.
- B. Consideration for services rendered shall be payable upon receipt and approval of properly completed invoices.
- C. Contractor shall submit an invoice on or about the tenth (10th) day of the month following the month which services were delivered.
- D. Requests for reimbursement shall be accompanied by the proper documentation to verify services.
- E. Invoices shall be emailed to the contract manager or mailed, or hand delivered to:

Skagit County Public Health
301 Valley Mall Way Ste 110
Mount Vernon, WA 98273

- F. All invoices must include the Contract Number and GL Code(s). GLs include:116 55210754110, and other GL codes as necessary.
- G. All invoice corrections must be submitted no later than 60 days after the last day of the month in which the services were provided, except at the end of the fiscal year, when all invoices and corrections must be submitted by the fifth (5th) working day of the month following the end of the fiscal year.
- H. The County agrees to make payment for services provided as approved by the Auditor of Skagit County with County warrants within thirty (30) working days following receipt of the Contractor's claim for reimbursement, provided that no payment shall be made in the month during which services are delivered unless otherwise approved by the County.






NWESD ILA 24_25 (002)

Final Audit Report

2024-08-28

Created:	2024-08-27
By:	Jasmine DeLuna (jdeluna@nwsd.org)
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-  Document created by Jasmine DeLuna (jdeluna@nwsd.org)
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-  Email viewed by Ismael Vivanco (ivivanco@nwsd.org)
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-  Document e-signed by Ismael Vivanco (ivivanco@nwsd.org)
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