**Mentor Tracking Sheet**

Mentor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_District \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mentee \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Professional Development**

|  |  |  |  |
| --- | --- | --- | --- |
| Completed (initial) | Event | Date | Comments |
|  | Mentor Academy Day 1 |  |  |
|  | Mentor Academy Day 2 |  |  |
|  | Mentor Academy Day 3 |  |  |
|  | Mentor Networking Meeting |  |  |
|  | Mentor Networking Meeting |  |  |
|  | Mentor Networking Meeting |  |  |
|  | Mentor Networking Meeting |  |  |
|  |  |  |  |
|  | Other Professional Development Opportunities: |  |  |

**Observations**

|  |  |  |  |
| --- | --- | --- | --- |
| Completed (initial) | Type of Observation | Date | Focus of Observation |
|  | Mentor observes new teacher & provides focused feedback--1st quarter |  |  |
|  | Mentor observes new teacher & provides focused feedback--2nd quarter |  |  |
|  | Mentor observes new teacher & provides focused feedback—3rd quarter |  |  |
|  | Mentor observes new teacher and provides focused feedback—4th quarter |  |  |
|  | Mentor and new teacher co-observe a peer/ Mentee observes mentor/other |  |  |
|  | *Other observations:* |  |  |