

**BOARD OF DIRECTORS
NORTHWEST EDUCATIONAL SERVICE DISTRICT 189
1601 R Avenue
Anacortes, WA 98221**

**Regular Board Meeting
January 27, 2016
7:00 PM Regular Meeting**

**NWESD
Anacortes, WA**

AGENDA

I. CALL TO ORDER/ROLL/PLEDGE OF ALLEGIANCE

II. OATHS OF OFFICE

III. APPROVAL OF MINUTES

- A. Approval of the Minutes of the December 14, 2015, NWESD Regular Board Meeting (enclosed)

IV. COMMENTS FROM THE PUBLIC

V. APPROVAL OF AGENDA

VI. REORGANIZATION OF BOARD

- Chair
- Vice Chair
- AESD Representative
- Legislative Representative

VII. CONSENT AGENDA

1. Approval of the General Fund warrants #186670 through #186858 in the amount of \$1,033,532.11 (voiding #184885 in the amount of \$311.25 for a net amount of \$1,033,220.86) and #151600005 in the amount of \$1,528.25
2. Approval of the General Fund Financial Reports with the total ending net position equity (after year-end closing) in the amounts of:
 - \$5,355,240.93 (August 2015)
 - \$4,904,362.72 (September 2015)
 - \$5,627,928.93 (October 2015)
 - \$5,417,782.64 (November 2015)
 - \$5,035,353.65 (December 2015)

3. Approval of December payroll warrants #186599 through #186669 in the amount of \$204,019.05, a repayment to accounts payable for Health Care Authority costs in the amount of \$172,405.42, a transfer to Compensated Absence Pool in the amount of 12,346.10, an electronic transfer of payroll tax liability in the amount of \$209,718.94, and an electronic transfer of employee direct deposits in the amount of \$575,048.25 for a total of \$1,173,537.76
4. No Labor and Industries Trust warrants
5. Approval of the Labor and Industries Trust Financial Reports with the total ending net position equity (after year-end closing) in the amounts of:
 - \$336,380.77 (August 2015)
 - \$336,711.61 (September 2015)
 - \$334,013.36 (October 2015)
 - \$333,617.53 (November 2015)
 - \$333,933.91 (December 2015)
6. No Unemployment Pool warrants
7. Approval of the Unemployment Pool Financial Reports with the total ending net position equity (after year-end closing) in the amounts of:
 - \$6,673,377.92 (August 2015)
 - \$6,675,212.14 (September 2015)
 - \$6,664,310.81 (October 2015)
 - \$6,681,269.06 (November 2015)
 - \$6,696,399.72 (December 2015)
8. No Compensated Absences Fund warrants
9. Approval of the Compensated Absences Fund Financial Reports with the total ending net position equity (after year-end closing) in the amounts of:
 - \$1,019,117.66 (August 2015)
 - \$1,019,117.66 (September 2015)
 - \$1,019,260.63 (October 2015)
 - \$1,019,416.39 (November 2015)
 - \$1,019,529.01 (December 2015)
10. Approval of Out-of-State Travel in the amount of \$4,640.37
11. Approval of Personnel Report indicating terminations, hiring, and reclassification of NWESD employees
12. Approval of Election of Certificated Staff indicating hiring of certificated employees

VIII. REPORTS TO THE BOARD

- A. Fiscal Update – Carol Browder

IX. NEW AND PENDING BUSINESS

- A. Revision to Policy 1105, *Director District Boundaries* (enclosed)

- B. Revision to Policy 2020, *Selection of Instructional Materials* (enclosed)
- C. Revision to Policy 2021, *Digital Resource Center* (enclosed)
- D. Revision to Policy 4040, *Public Access to NWESD 189 Records* (enclosed)
- E. Revision to Policy 5201, *Drug-Free Workplace* (enclosed)
- F. Revision to Policy 5240, *Staff Evaluation* (enclosed)
- G. Revision to Policy 5280, *Separation from Employment* (enclosed)
- H. Revision to Policy 5281, *Disciplinary Action and Discharge* (enclosed)
- I. Revision to Policy 6213, *Reimbursement for Travel Expenses* (enclosed)
- J. Repealing of Policy 5215, *Assignment Transfer of Administrative Staff* (enclosed)
- K. Repealing of Policy 5230, *Job Descriptions/Responsibilities* (enclosed)
- L. Position Description Revision (enclosed)
- M. Supplemental Days for Certificated Instructional Staff (enclosed)

X. ITEMS FOR INFORMATION

- A. Independent Contractor Agreements (enclosed)
- B. Revision to Procedure 2020-P, *Selection and Challenge of Instructional Materials Procedures* (enclosed)
- C. Revision to Procedure 4040-P, *Public Access to NWESD 189 Records Procedures* (enclosed)
- D. Revision to Procedure 5240-P, *Evaluation of Staff Procedures* (enclosed)
- E. Revision to Procedure 6213-P, *Reimbursement for Expenses Procedures* (enclosed)
- F. Revision to Procedure 6640-P, *NWESD 189-Provided Vehicle Procedures* (enclosed)
- G. Repealing of Procedure 5230-P, *Job Descriptions/Responsibility Procedures*; Form 5230-F1, *Training in Evaluation of Teachers*; Procedure 5280-P, *Termination of Employment Procedures*; and Procedure 5281-P, *Disciplinary Action and Discharge Procedures* (enclosed)

H. Superintendent's Report

- Draft 2016/17 Calendar (enclosed)
- ProCert Update
- Legislature Status
- Blaine Board Request
- McCleary v. State Plaintiffs' Reply Regarding Motion for a Timely 2016 Briefing Schedule (enclosed)
- Teacher Shortage (enclosed)
- OSPI-ESD Network Update

XI. ITEMS ORIGINATING WITH THE BOARD

A. AESD/Legislative Report

- 2015/16 AESD Legislative Briefing (enclosed)
- Week 1 -- 2016 Legislative Session (enclosed)
- 2016 AESD Conference Video (TBD)

B. Letter of Appreciation to Bob Estes (enclosed)

C. AESA Conference Report – Mark Venn, Merle Kirkley, Jerry Jenkins

D. Superintendent Search Process Reminder

- February 8, 2016 (8:30 am to 12:30 pm) – Review Committee reviews application files and selects six to eight candidates for preliminary interviews.
- February 16, 2016 (8:30 am to late afternoon) – Review Committee conducts preliminary interviews and selects three candidates to be recommended to the NWESD Board of Directors.
- February 24, 2016 (9:00 am to 6:30 pm) – Board of Directors interviews top three candidates from 9:00 am to 2:00 pm; Board meeting at 2:30 pm; Executive Session at approximately 2:45 pm; return to Regular Session at approximately 4:30 pm.

E. Updated Board Contact Information (enclosed)

XII. EXECUTIVE SESSION – Superintendent Mid-Year Performance Review (enclosed)

XIII. ADJOURNMENT