

**BOARD OF DIRECTORS
NORTHWEST EDUCATIONAL SERVICE DISTRICT 189
1601 R Avenue
Anacortes, WA 98221**

**Regular Board Meeting
November 16, 2015
1:00 PM Regular Meeting**

**NWESD
Anacortes, WA**

AGENDA

- I. CALL TO ORDER/ROLL/PLEDGE OF ALLEGIANCE**
- II. OATH OF OFFICE** – Claudia Buxton
- III. APPROVAL OF MINUTES**
 - A. Approval of the Minutes of the October 28, 2015, NWESD Regular Board Meeting (document)
- IV. COMMENTS FROM THE PUBLIC**
- V. APPROVAL OF AGENDA**
- VI. CONSENT AGENDA**
 1. Approval of the General Fund warrants #186033 through #186162 in the amount of \$353,649.57 and #151600003 in the amount of \$2,494.23 and #186195 through #186319 in the amount of \$250,469.60 (voiding #184914 in the amount of \$32.20 for a net amount of \$250,437.40)
 2. Approval of the General Fund Financial Report with the total ending net position equity in the amount of \$9,467,671.27 (document)
 3. Approval of October payroll warrants #186163 through #186194 in the amount of \$201,461.58, a repayment to accounts payable for Health Care Authority costs in the amount of \$166,372.29, a transfer to Compensated Absence Pool in the amount of 12,141.91, an electronic transfer of payroll tax liability in the amount of \$207,655.82, and an electronic transfer of employee direct deposits in the amount of \$549,507.00 for a total of \$1,137,138.60
 4. Approval of the Labor and Industries Trust warrants #186030 through #186031 in the amount of \$3,070.63
 5. Approval of the Labor and Industries Trust Financial Report with the total ending net position equity in the amount of \$323,468.81 (document)
 6. Approval of Unemployment Pool warrants #186032 in the amount of \$1,776.83 and #186321 in the amount of \$125,194.70

7. Approval of the Unemployment Pool Financial Report with the total ending net position equity in the amount of \$6,664,310.81 (document)
8. Approval of Compensated Absences Fund warrant #186320 in the amount of \$26,859.41
9. Approval of the Compensated Absences Fund Financial Report with the total ending net position equity in the amount of \$1,046,123.91 (document)
10. Approval of Out-of-State Travel in the amount of \$1,378.35
11. Approval of Personnel Report indicating terminations, hiring, and reclassification of NWESD employees
12. Approval of Election of Certificated Staff indicating hiring of certificated employees

VII. REPORTS TO THE BOARD

- A. Special Programs Cooperative Update – Shirley Cutshall

VIII. NEW AND PENDING BUSINESS

- A. Revision to Policy 5222, *Job-Sharing Staff Members* (document)
- B. Revision to Policy 5231, *Work Day/Week/Holiday* (document)
- C. Revision to Policy 5253, *Maintaining Professional Staff/Student Boundaries* (document)
- D. Revision to Leadership and Communications Council (LCC) Bylaws (document)

IX. ITEMS FOR INFORMATION

- A. Independent Contractor Agreements (document)
- B. Form 5222-F1, *Job Share Agreement* (document)
- C. Revision to Procedure 5271-P, *Reporting Improper Governmental Action Procedures* (document)
- D. Superintendent's Report
 - Skagit Valley Herald Article (document)
 - Ferndale Record/Lynden Tribune Article (document)
 - Department of Licensing Audit Results (document)
 - *McCleary* Update/NWESD Superintendents' Impact Discussions (to be presented)
 - DEL Executive Director Meeting (to be presented)
 - Snohomish McKinney Vento Support Request (to be presented)
 - Board Vacancy Update (to be presented)

X. ITEMS ORIGINATING WITH THE BOARD

- A. AESD/Legislative Report
- B. 2017 AESD Conference Planning (enclosed)
 - Theme identification
 - Site visit on January 28, 2016
- C. NWESD Superintendent Search Process/Schedule
 - February 8, 2016 (morning) – Review Committee review/screening of all applications
 - February 16, 2016 (all day public meeting) – Review Committee preliminary interviews of top six to eight applicants
 - February 24, 2016 (executive session; time TBD) – NWESD Board of Directors interviews of top three applicants recommended by Review Committee

XI. EXECUTIVE SESSION – If Needed

XII. ADJOURNMENT