

**BOARD OF DIRECTORS  
NORTHWEST EDUCATIONAL SERVICE DISTRICT 189  
1601 R Avenue  
Anacortes, WA 98221**

**Regular Board Meeting  
June 28, 2017  
7:00 PM Regular Meeting**

**NWESD  
Anacortes, WA**

**AGENDA**

**I. CALL TO ORDER/ROLL/PLEDGE OF ALLEGIANCE**

**II. APPROVAL OF MINUTES**

- A. Approval of the Minutes of the May 24, 2017, NWESD Regular Board Meeting (enclosed)

**III. COMMENTS FROM THE PUBLIC**

**IV. APPROVAL OF AGENDA**

**V. CONSENT AGENDA**

1. Approval of the General Fund warrants #190917 through #191031 in the amount of \$637,073.12 (voiding #190116 in the amount of \$11.88 for a net amount of \$637,061.24) and #161700009 in the amount of \$688.81 and #191062 through #191082 in the amount of \$91,056.43
2. Approval of the General Fund Financial Report with the total ending net position equity in the amount of \$5,645,188.43 (enclosed)
3. Approval of May payroll warrants #191032 through #191061 in the amount of \$205,353.47, a repayment to accounts payable for Health Care Authority costs in the amount of \$167,794.00, reserve for Compensated Absence Reimbursement in the amount of 14,779.65, an electronic transfer of payroll tax liability in the amount of \$218,081.41, and an electronic transfer of employee direct deposits in the amount of \$571,146.17 for a total of \$1,177,154.70
4. Approval of the Labor and Industries Trust warrants #190911 through #190913 in the amount of \$10,075.94
5. Approval of the Labor and Industries Trust Financial Report with the total ending net position equity in the amount of \$282,878.02 (enclosed)
6. Approval of Unemployment Pool warrants #190914 through #190916 in the amount of \$134,925.91
7. Approval of the Unemployment Pool Financial Report with the total ending net position equity in the amount of \$5,965,160.20 (enclosed)

8. No Compensated Absences Fund warrants
9. Approval of the Compensated Absences Fund Financial Report with the total ending net position equity in the amount of \$1,022,035.50 (enclosed)
10. Approval of Out-of-State Travel in the amount of \$2,826.60
11. Approval of Personnel Report indicating terminations, hiring, and reclassification of NWESD employees
12. Approval of Election of Certificated Staff indicating hiring of certificated employees

**VI. REPORTS TO THE BOARD**

- A. NWESD Successes/Opportunities – Larry Francois

**VII. NEW AND PENDING BUSINESS**

- A. Revision to Policy 5005, *Employment of Staff* (enclosed)
- B. Revision to Policy 5404, *Family Leave* (enclosed)
- C. Revision to Policy 5411, *Annual Leave/Vacation* (enclosed)
- D. Revision to Policy 6250, *Technology Use, Including Cellular/Long Distance Telephone* (enclosed)
- E. Approval of 2017/18 Salary Schedules (enclosed)
- F. Approval of NWESD School Safety Cooperative (enclosed)
- G. Approval of NWESD Superintendent Contract Renewal (enclosed)

**VIII. ITEMS FOR INFORMATION**

- A. Independent Contractor Agreements (enclosed)
- B. Revision to Procedure 5005-P, *Employment of Staff/Citizenship Status Procedures* (enclosed)
- C. Revision to Procedure 6250-P, *Technology Use, Including Cellular/Long Distance Telephone, Procedure, and Form 6250-F1, Cellular Telephone/Mobile Cellular Device (MCD) Use Agreement* (enclosed)
- D. Revision to Procedure 6571-P, *NWESD 189-Owned Equipment/Electronic Resources Procedures* (enclosed)

**E. Repealing of Forms (enclosed):**

- Form 5005-F1, *Notice of Continued Employment Form*
- Form 5005-F2, *Employment Eligibility Verification Form*
- Form 5005-F3, *Request for Criminal History Information Form*
- Form 5005-F4, *Federal Bureau of Investigation Fingerprinting Form*
- Form 5005-F5, *Washington State Sexual Misconduct Release*
- Form 6250-F3, *Cellular Telephone Responsibility Agreement for Temporary Custodian of Program Telephone*

**F. Superintendent's Report**

- 2017/18 NWESD Board Report Schedule (enclosed)
- Legislative Update
- SP&S Regional Coop Interlocal Summary (enclosed)

**IX. CORRESPONDENCE**

- A. Letter of Appreciation for NWESD Employee (enclosed)

**X. ITEMS ORIGINATING WITH THE BOARD**

- A. AESD/Legislative Report
- B. 2017 AESA Annual Conference (enclosed)

**XI. EXECUTIVE SESSION – If Needed**

**XII. ADJOURNMENT**