

**BOARD OF DIRECTORS
NORTHWEST EDUCATIONAL SERVICE DISTRICT 189
1601 R Avenue
Anacortes, WA 98221**

**Regular Board Meeting
August 16, 2017
7:00 PM Regular Meeting**

**NWESD
Anacortes, WA**

AGENDA

I. CALL TO ORDER/ROLL/PLEDGE OF ALLEGIANCE

II. APPROVAL OF MINUTES

- A. Approval of the Minutes of the June 28, 2017, NWESD Regular Board Meeting (enclosed)

III. COMMENTS FROM THE PUBLIC

IV. APPROVAL OF AGENDA

V. CONSENT AGENDA

1. Approval of the General Fund warrants #191183 through #191324 in the amount of \$317,948.37 and #191357 through #191441 in the amount of \$80,800.31 (voiding #190847 totaling \$86.71 for a net amount of \$80,713.60) and #161700010 in the amount of \$1,257.56 and #161700011 in the amount of \$1,986.19 and #191446 through #191586 in the amount of \$331,064.11 and #191619 through #191718 in the amount of \$885,292.00 (voiding #190650 totaling \$77.00 for a net amount of \$885,215.00)
2. Approval of the General Fund Financial Report with the total ending net position equity in the amount of \$6,440,164.87 (June) (enclosed)
3. Approval of June payroll warrants #191325 through #191356 in the amount of \$211,989.32, a repayment to accounts payable for Health Care Authority costs in the amount of \$166,741.00, reserve for Compensated Absence Reimbursement in the amount of \$14,866.53, an electronic transfer of payroll tax liability in the amount of \$226,514.12, and an electronic transfer of employee direct deposits in the amount of \$579,463.94 for a total of \$1,199,574.91

Approval of July payroll warrants #191587 through #191616 in the amount of \$207,158.15, a repayment to accounts payable for Health Care Authority costs in the amount of \$165,966.00, reserve for Compensated Absence Reimbursement in the amount of \$14,876.88, an electronic transfer of payroll tax liability in the amount of \$227,422.08, and an electronic transfer of employee direct deposits in the amount of \$595,152.73 for a total of \$1,210,575.84

4. Approval of the Labor and Industries Trust warrants #191442 through #191443 in the amount of \$5,812.20 and #191617 in the amount of \$150.58
5. Approval of the Labor and Industries Trust Financial Report with the total ending net position equity in the amount of \$283,379.76 (June) (enclosed)
6. Approval of Unemployment Pool warrants #191445 in the amount of \$159.59 and #191618 in the amount of \$5,330.50
7. Approval of the Unemployment Pool Financial Report with the total ending net position equity in the amount of \$5,983,082.50 (June) (enclosed)
8. Approval of Compensated Absences Fund warrant #191444 in the amount of \$6.61
9. Approval of the Compensated Absences Fund Financial Report with the total ending net position equity in the amount of \$1,022,728.35 (enclosed)
10. Approval of Out-of-State Travel in the amount of \$25,242.28
11. Approval of Personnel Report indicating terminations, hiring, and reclassification of NWESD employees
12. Approval of Election of Certificated Staff indicating hiring of certificated employees

VI. REPORTS TO THE BOARD

- A. Accreditation Update

VII. NEW AND PENDING BUSINESS

- A. Repeal of Policy 2021, *Digital Resource Center* (enclosed)
- B. Repeal of Policy 2255, *Alternative Learning Experience Programs* (enclosed)
- C. Revision to Policy 1410, *Executive or Closed Sessions* (enclosed)
- D. Revision to Policy 3122, *Excused and Unexcused Absences* (enclosed)
- E. Revision to Policy 3416, *Student Medications* (enclosed)
- F. Revision to Policy 4040, *Public Access to NWESD 189 Records* (enclosed)
- G. Revision to Policy 5005, *Employment of Staff* (enclosed)
- H. Revision to Policy 6220, *Bids and Quotations* (enclosed)
 - I. Revision to Policy 6510, *Emergencies* (enclosed)
- J. Approval of Position Description and Salary Placement (enclosed)
- K. Approval of Salary Schedule Revision (enclosed)

VIII. ITEMS FOR INFORMATION

- A. Independent Contractor Agreements (enclosed)

- B. First Reading – Policy 3235, *Protection of Student Personal Information* (enclosed)
- C. Procedure 3235-P, *Protection of Student Personal Information Procedures* (enclosed)
- D. Repeal of Procedure 2255-P, *Alternative Learning Experience Program Procedures* (enclosed)
- E. Revision to:
 - Procedure 3122-P, *Excused and Unexcused Absences Procedures* (enclosed)
 - Procedure 3416-P, *Student Medications Procedures* (enclosed)
 - Form 3416-F1, *Authorization for Administration of Medication in Cooperatives* (enclosed)
 - Form 3416-F4, *End of Year Parent/Guardian Medication Pick-up Notice* (enclosed)
 - Form 3419-F1, *Authorization for Self-Administration of Asthma and Anaphylaxis Medication* (enclosed)
 - Procedure 4040-P, *Public Access to NWESD 189 Records Procedures* (enclosed)
 - Procedure 5005-P, *Employment of Staff/Citizenship Status Procedures* (enclosed)
 - Procedure 6510-P, *Emergency Procedures* (enclosed)
- F. May 2017 Surplus Disposal (enclosed)
- G. Superintendent's Report
 - District Leadership Transitions
 - Wayne Barrett, Concrete
 - Brad Jernberg, Index
 - Whitney Meissner, La Conner
 - Directors' Team Advance July 18
 - All Staff Kick-off/Advance August 29
 - Director 6 recruitment update

IX. ITEMS ORIGINATING WITH THE BOARD

- A. AESD/Legislative Report
- B. Board Retreat Agenda/Logistics
- C. 2018 AESD Conference (weblink)

X. EXECUTIVE SESSION – If Needed

XI. ADJOURNMENT