

**BOARD OF DIRECTORS
NORTHWEST EDUCATIONAL SERVICE DISTRICT 189
1601 R Avenue
Anacortes, WA 98221**

**Regular Board Meeting
October 26, 2016
7:00 PM Regular Meeting**

**NWESD
Anacortes, WA**

AGENDA

I. CALL TO ORDER/ROLL/PLEDGE OF ALLEGIANCE

II. APPROVAL OF MINUTES

- A. Approval of the Minutes of the September 15, 2016, NWESD Regular Board Meeting (enclosed)

III. COMMENTS FROM THE PUBLIC

IV. APPROVAL OF AGENDA

V. CONSENT AGENDA

1. Approval of the General Fund warrants #188925 through #189015 in the amount of \$313,579.23 (voiding #187677 totaling \$292.40 for a net amount of \$313,286.83) and #161700001 in the amount of \$5,416.24 and #189063 through #189177 in the amount of \$480,879.68
2. Approval of the General Fund Financial Report with the total ending net position equity in the amount of \$4,460,424.46 (enclosed)
3. Approval of September payroll warrants #189020 through #189062 in the amount of \$220,219.16, a repayment to accounts payable for Health Care Authority costs in the amount of \$166,545.49, a transfer to Compensated Absence Pool in the amount of 15,207.38, an electronic transfer of payroll tax liability in the amount of \$235,549.32, and an electronic transfer of employee direct deposits in the amount of \$629,817.93 for a total of \$1,267,339.28
4. Approval of the Labor and Industries Trust warrants #189016 through #189017 in the amount of \$3,074.42
5. Approval of the Labor and Industries Trust Financial Report with the total ending net position equity in the amount of \$318,547.42 (enclosed)
6. Approval of Unemployment Pool warrant #189018 in the amount of \$1,776.83
7. Approval of the Unemployment Pool Financial Report with the total ending net position equity in the amount of \$6,378,954.00 (enclosed)

8. Approval of Compensated Absences Fund warrant #189019 in the amount of \$1,989.23
9. Approval of the Compensated Absences Fund Financial Report with the total ending net position equity in the amount of \$1,020,369.23 (enclosed)
10. Approval of Out-of-State Travel in the amount of \$9,045.56 and correction of September 2016 Out-of-State Travel in the amount of \$7,781.70
11. Approval of Personnel Report indicating terminations, hiring, and reclassification of NWESD employees
12. Approval of Election of Certificated Staff indicating hiring of certificated employees

VI. REPORTS TO THE BOARD

- A. ELL Cooperative – Pam Estvold

VII. NEW AND PENDING BUSINESS

- A. Approval of 2016/17 NWESD Action Plan (enclosed)
- B. Board Member Resignation (enclosed)
- C. First Reading – Policy 4262, *Automated External Defibrillators (AED)* (enclosed)
- D. Revision to Policy 3205, *Sexual Harassment of Students Prohibited* (enclosed)
- E. Revision to Policy 3207, *Prohibition of Harassment, Intimidation, and Bullying* (enclosed)
- F. Revision to Policy 3210, *Nondiscrimination* (enclosed)
- G. Revision to Policy 5010, *Nondiscrimination* (enclosed)
- H. Revision to Policy 5404, *Family Leave* (enclosed)
- I. Revision to Policy 5411, *Annual Leave/Vacation* (enclosed)
- J. Revision to Policy 6520, *Information Privacy and Security* (enclosed)

VIII. ITEMS FOR INFORMATION

- A. Independent Contractor Agreements (enclosed)
- B. Salary Review Schedule and Update (enclosed)
- C. Procedure 4262-P, *Automated External Defibrillator (AED) Procedures* (enclosed)

Regular Board Meeting

October 26, 2016

Page 3 of 3

D. Revision to Procedures/Forms:

- Procedure 3205-P, *Procedure Sexual Harassment of Students Prohibited* (enclosed)
- Procedure 3207-P, *Prohibition of Harassment, Intimidation, and Bullying* (enclosed)
- Procedure 3210-P, *Nondiscrimination Procedures* (enclosed)
- Procedure 3211-P, *Transgender Students Procedures* (enclosed)
- Procedure 5010-P, *Nondiscrimination Grievance Procedure* (enclosed)
- Form 5010-F1, *Employee Disability Accommodation Form* (enclosed)
- Form 5010-F2, *Authorization to Disclose (Release) Health Care Information* (enclosed)
- Procedure 5253-P, *Maintaining Professional Staff/Student Boundaries Procedures* (enclosed)
- Form 5404-F1, *Family Leave Request* (enclosed)
- Form 5404-F2, *Certification of Health Care Provider* (enclosed)
- Procedure 6500-P, *Risk Management Procedures* (enclosed)
- Procedure 6520-P, *Information Privacy and Security Incident Procedures* (enclosed)

E. Fall 2016 Education Connection (enclosed)

F. September/October 2016 Board to Board (enclosed)

G. AESD Conference Proposal (enclosed)

H. Superintendent's Report

- WSSDA Fall Regional Workshop Recap (enclosed)
- McCleary Update (enclosed)
- Tulalip Tribes Donation (enclosed)
- 2016/17 NWESD Organizational Chart with Staff Names (enclosed)
- WASA 2017 Legislative Platform (enclosed)

IX. ITEMS ORIGINATING WITH THE BOARD

A. AESD/Legislative Report

B. AESD 2016 Membership Directory (enclosed)

X. EXECUTIVE SESSION – If Needed

XI. ADJOURNMENT