



Emergency Substitute Certificate and Professional Development

District Sponsored Process Steps:

1. Go through your school district emergency substitute application process
2. Following a successfully application/ interview process with your district complete your background check (e.g. fingerprinting- may be done electronically at NWESD 189 (\$72 and will be available onsite during the professional development including the Snohomish County location- (Cash-Exact change only)- in Anacortes you may also use Visa or MasterCard- reservation required- 360-299-4043)
3. Apply for state certificate (\$44)- You must start, and your district must sponsor you through the EDS system
4. Register for one of the Emergency Substitute Professional Development Workshops at one of the two locations- at the ESD in Anacortes and in Arlington at their district office. (\$200- paid by you individually or by the district)
5. Attend your 3rd day including district procedures and job shadowing with your local district
6. Begin accepting classroom substitute teacher assignments

Benefits of getting your Emergency Substitute Certificate and Professional Development

- Certificate is good for three years
- Substitute pay in Northwest Washington goes from \$100 - to about \$185 dollars depending on the district. This is for a full day- 7.5 hours (30-minute lunch). * Some Districts will start you at a more “senior” rate if you have attended the ESD Professional Development, and most increase their pay after 20 – 30 days. Check with your local district for their pay schedule.