

NWESD SMC Cooperative Meeting  
Wednesday, March 6, 2013  
Stanwood-Camano SD Board Room, Stanwood, WA

## **REVISE, REUSE, RECYCLE**

### **Attendees:**

Duane Baumann – Coupeville SD  
Laureen Anderson – Lake Stevens SD  
Barb Brausieck – Ferndale SD  
Cathy Howard – Ferndale SD  
Lloy Schaaf – Stanwood-Camano SD  
Peggy Webb – Lakewood SD  
Susie Gaudette – Mount Vernon SD  
Kelly Spears – SMC Manager  
Joanne Johnson – NWESD

Meeting was called to order at 9:35 a.m.

**The following decisions and pending actions are recommended to the Cooperative. These minutes will be circulated for comment and approval by All Cooperative Members. Actions based on these decisions will be made after March 15, 2013.**

**ITEM 1:** The SMC needs to replace kit boxes. FOSS Landforms is the most critical. It was suggested and agreed by all in attendance that \$5 be added to each kit refurbishment fee to be dedicated to box replacement. A box replacement fund will be established and used for that sole purpose. A new Cooperative Agreement will be drawn up and sent to each Cooperative Member District reflecting this change which will go into effect for the 2013/14 refurbishment cycle.

**ITEM 2:** As the SMC prepares for relocation to the Marysville SD, consideration of materials currently stored off-site of the Port Susan MS, SMC facility, must be given. All in attendance agreed that materials in “extra” kits can be distributed for use in kits currently in circulation. This takes into account that a supply of kits is kept in circulation and the kits in question have not been used in the last calendar year. It is also noted that these kits could be “remade” at such a time as they were needed for circulation.

**ITEM 3:** The SMC also stores kits which are no longer in use by any Cooperative Member District. All in attendance agreed the SMC can trade these kits for materials which can be used for refurbishment services by the SMC.

### **Additional Items of Information:**

**Relocation:** The SMC is currently in the process of completing negotiations with the Marysville SD to move our operation to the North Building on the Marysville-Pilchuck HS campus. Marysville SD has agreed to tenant improvements to make the facility useable for SMC business. Upon relocation, SMC Member Districts can expect cleaner kit components as there will be a dishwasher and water in the new location. All member districts should be prepared for kit delivery to the new location in June 2013. SMC Staff will work with Stanwood-Camano SD staff to ensure that moving operations will not impact students or teachers on the Port Susan MS Campus.

**Refurbishment Schedule:** Because the SMC will be in the Marysville-Pilchuck HS location for the summer refurbishment, ALL districts will return science kits before the end of June and ALL districts will pick up kits at the end of August/beginning of September. **If your district has specific needs, please email Kelly requests for delivery and pick up dates immediately. Kelly will finalize a schedule and email by May 1<sup>st</sup>.**

**Inventory Change:** Based on feedback from teachers, the inventory sheet which accompanies each kit is now in alphabetical order. This should improve the inventory experience for our teachers.

**NGSS:** As the NGSS are adopted across the nation and by WA State, the NWESD SMC Cooperative agreed that efficiency of scale, not only for costs of materials, but also for availability of professional development, could better be achieved if suitability of science materials were addressed at a regional level. Those in attendance agreed that a regional review process should be supported by SMC Member Districts.

Next Meeting: Wednesday, May 29, 2013

9:30 – 11:00 a.m.

NEW LOCATION: Marysville-Pilchuck HS North Building