



2012-09-12

Attendees		Absent	
Carol Browder	Kyle Bunker	Buck Evans	
Jerry Jenkins	Eric Chambers		
Kathy Shoop	Mary Kernel		
Jodie DesBiens			
Shirley Cutshall			

Approval of Minutes:

Carol moved; Eric seconded; and the minutes from last meeting were approved.

Lightning Round:

Kyle:

- Looking for techs but the first round did not produce a good pool so they are doing second round search.
- Working with Kathy Frederick to do some tech work with the TPEP program.
- Tech department is upgrading the exchange server to a newer version.
- Tech department is getting the remote sites set up and running wirelessly. They are all wireless now.

Jerry:

- Working on Board/Superintendent relationship issues.
- Working on the 5D criteria with principals.
- Busy with the Principal Leadership Academy and TPEP.

Kathy:

- Held the first of five fall TPEP Regional Implementation Grant sessions yesterday. They plan to have 5 sessions again in the spring.

- T&L staff will be looking at the criteria for teachers during their meetings this year to see how the frameworks align with the criteria and to discuss how it will impact their work.
- School improvement work will be huge this year working with 30 schools in 15 districts.
- The CSA was finalized yesterday so they will begin the work in that agreement.
- This year Kathy is the chair of the Assistant Superintendents and is working with Mike Dunn at ESD101. Their work will focus on how to work well together as an Asst Supts group and how to work better with OSPI.
- Curriculum Directors continue to focus on implementing the e Common Core State Standards. Nine districts received a grant to implement the CCSS and will be involved in this work.

Carol:

- Working on closing the books and noted that certain steps by the ESD have to happen before our school districts close their books.
- Reminded everyone of the upcoming October 8th trainings for ESD staff to receive inservice on a variety of useful fiscal topics.
- She also stated they had a successful internal ESD meeting on the process for reimbursement to school districts which will help us to be more consistent.
- Negotiating with Lopez Island coalition on a Drug Free Community Grant of \$125,000 that they would like the ESD to take over. The coalition was never audited for this program but as the ESD would be audited there would need to be changes in how the grant operates if NWESD becomes grantee. They still need to work out the \$125,000 in match that the coalition must provide to ensure the ESD doesn't end up with a liability in that area. There is also concern that the current terms would have the ESD take on all the liability while the coalition retains all of the control. For these reasons, Carol and Jodie are still negotiating.

Shirley:

- Autism Outreach Project distributing their catalog now- workshops start in October. AOP is working with other state needs projects to coordinate supports, build local capacity, and reduce service duplication;
- WAKids & TS- Gold® (Teaching Strategies) summer training completed, implementation at required and early-adopter schools will take place over the first seven weeks of instruction- including coaching supports from NWESD staff and newly trained district coaches, culminates with data review and training in December with OSPI (will loop in T&L).
- Early Childhood Community Momentum Project is holding a legislative meeting/brunch on 9/25.

- P-3 Early Literacy supports are starting this month. Newly hired Early Learning Specialist-III (Sherri Laboon) will be working closely with Karma Hugo on this project, as well as the state-wide Starting Strong Conference for next summer.
- The statewide administrative group for School Nurse Corps assisted in the development and recent release of an implementation guide for school health services (Lorali is commended for her leadership on this project).
- Cooperative Programs are beginning work with the University of Washington on the 5 Dimensions (5D) to support leadership and program development at the remote sites- and in preparation for TPEP implementation. Sheila is also working with Site Administrators for implementing curriculum around teen parenting at detention and learning center sites. DHH enrollment is up – necessitating new hires.
- Special-Education Administrative Services working with SD directors to identify intense, district-specific needs, as well as County- level needs in order to coordinate more responsive supports. Shirley is facilitating new director academy (4 new & 7 2nd year directors).

Eric:

- Finished the Systems of Care Institute and is pleased with the evaluations.
- Finishing the work of transitioning the new Mental Health Program by hiring Michael Tyres.
- Next month will be focused on E-rate. Oak Harbor and Coupeville may be joining the E-rate program this year.
- The ESD is getting ready to apply for Medicaid contracts from NSMHA which will come out around the first of November.

Mary:

- Received the MERO work plan from OSPI and is doing annual planning with the other two MEROs
- Offering a workshop to migrant directors this month on using the new migrant data to plan program and direct supplemental instruction.
- Thanks to some collaboration with Joanne Johnson, the state data coaches will become aware of the availability of the new migrant data and will discuss its uses and benefits at their meeting in SeaTac this week.

Jodie:

- Learning a lot so isn't able to report much at this as this is her first ESD Directors meeting. She noted that she has been made to feel welcome and is mastering the ESD's technology with Kyle's help. She is also learning what questions to ask.
- Regarding the Lopez Island Drug Free Community grant, Jodie is working with Carol to determine if it is something the ESD will take on or not.

LCC Update:

At the last meeting the LCC welcomed its new members. There was some confusion on who Kyle was replacing. It was also confirmed that Kathy is still a rep to the committee when she can make it. The group elected Terri as the new chair.

LCC is the Leadership and Communications Committee w reps from each ESD team. They discuss important ESD topics and have the opportunity to give feedback to the ESD administration and teams and committees.

Discussion Items:

Update on Mental Health Program (Eric/Jodie)

Discussion: Michael and Jodie will screen next week for the mental health specialists positions and should be able to interview the following week. They hope to deploy the specialists by mid-October. The ESD is currently in discussions with Whatcom County to provide mental health services in the districts within a fee for service structure but no agreements have been reached at this time. Kyle is learning much about HIPPA with regard to the IT issues around the new mental health services.

Action: Whatcom County school districts who are looking for mental health services should contact the County and ask them to get moving on negotiations with the ESD.

Cross Collaboration Meetings

Discussion: Do we need the cross collaboration meeting and the common calendar that Kyle developed? Kathy reported she personally hasn't used the calendar much but some of her staff have been using it. Carol and Kyle said they also don't really use it because it doesn't pertain as much to their department's work. Regarding whether or not to continue the cross collaboration meetings, Shirley expressed the desire to collaborate, in order to continue breaking down silos & integrating department work. Mary expressed that she is interested in continuing the meetings because OSPI has emphasized much more collaboration across the ESD departments in order to improve migrant and ELL student achievement. Jerry asked about the group's purpose statement that was developed with Buck's help in the past.

Conclusion: Shirley agreed to find the meeting notes regarding the purpose of the group and will call a meeting to review the purpose and the future outlook for the group. She also agreed to then report back at the NOVEMBER Directors Meeting.

27" Monitors--Do we need them? (Kyle)

Discussion: Kyle opened a discussion of the ESD's need for staff to have one or two 27" monitors, versus dual 19" monitors, and if we needed an "ESD standard" to avoid departments and staff from purchasing one just because others may have one.

Jerry was concerned about the public perception of having too many 27" monitors and whether or not they were producing more efficient work.

Mary shared that the TS staff recommended one 27" monitor over two 19" when she was in the market for a new computer because it was equal or cheaper in price and one didn't have to have the learning curve of how the mirroring of the two monitors works.

Shirley said she uses her 27" along with her laptop screen as a second monitor, but said it's not the best way to work. Shirley wanted at least one of her staff members who works with multiple very large spreadsheets at a time to have the option of having two large view monitors.

Carol asked about how much a 19" costs compared to a 27". Kyle shared that one 27" (low end) costs about what two 19" monitors cost.

Eric noted that MAC users can't use dual monitors which is why he bought the 27" Viewsonic.

Conclusion: Jerry is not generally supportive of two 27" monitors and is asking Directors to really consider the need for two large monitors before signing off on a purchase order. He will be expecting a strong, sound rationale from the Director on why a special cause warrants the purchase of two 27" monitors. He expects Directors to have a thoughtful rationale and make the determination that it is necessary, not just desired. Because Jerry may need to explain it to a district, he will expect the department Director come to him and make the case with their rationale for why the person needs two large monitors.

Ted Talks Video: [Sugata Mitra's new experiments in self-teaching](#) (18 minutes)

Discussion: Directors discussed the video and commented about their reaction to it and what struck them about the content. Below are some of the comments and thoughts that were shared:

Amazing what those kids were doing!...the scores were amazing although we don't know what the variables were...interesting that kids were not in seats or at stations...the students made all the choices...interesting that children will teach themselves when we get out of the way...I liked the use of the granny cloud...it's wonderful how children work better together rather than in isolation...inspiring kids who are ready learners is one thing, but developing that readiness with the unmotivated learner is more difficult...it left the

autonomy to the students...reminded me of book by Becker "School is a Lousy Place to Learn Anything" ...although it was questionable as to the depth of the kids' learning, it was clear that it helped them with problem solving...left some of us with questions on motivation...

Minutes respectfully submitted by: Mary Kernel

Posted by Anne Knutzen