



2013-02-13

Attendees		Absent	
Buck Evans	Kyle Bunker	Mary Kernel	
Carol Browder	Jodie DesBiens		
Jerry Jenkins	Shirley Cutshall		
Kathy Shoop	Karma Hugo		
Eric Chambers			

Approval of Minutes:

Buck approved the meeting minutes from November 14, 2012, and Kathy Shoop seconded the motion. It was passed unanimously.

Lightning Round:

Discussion:

Kyle

- Kyle did a program review for the Darrington School District. He is wrapping up an executive summary which will be reviewed by the Darrington School Board.

Eric

- Eric has been working with Michael Tyers and Jodie DesBiens to write a Behavioral Health grant, which was recently submitted to North Sound Mental Health Administration;
- Eric has also been busy catching up with Erate.

Karma

- Karma has been busy with WaKids and facilitating several committees;
- She is also working with the Gates Foundation on the P-3 evaluation.

Buck

- Buck has been working closely with Saint Louise Parish, which will be converting to the Skyward product, and become a member of Northwest Regional Data Center.

Jerry

- Jerry has been working on the Teacher Principal Evaluation process;
- Jerry will be supporting the Coupeville School District one day a week as the current Coupeville School District superintendent has resigned to spend time with family;
- Working with Bill Keim to provide on-line support for Smarter Balance;
- Supporting districts on the implementation of 5D's.

Carol

- Carol is busy with the state auditors;
- Supporting programs as they complete the recently distributed annual budget workbooks.

Shirley

- Co-Ops: - 5D Midyear reflection & refinements, budgets & interlocal process for next year's co-op programs, and participating with TPEP (RIG-II) training in preparation for next year;
- AOP- adjusting class offering due to presenter's illness, working on next year PD offerings, refining presentation for upcoming board meeting; and moved part of AAI time to Early Learning in support of Starting Strong Conference;
- Detention Centers- have included Whatcom and Skagit teachers in the 5D work through local discovery program, and beginning transition of Snohomish Detention Center from Everett to NWESD administration for next school year (awaiting school board confirmation of Interlocal Cooperative agreement from two remaining districts);
- SNC- Finalized visitations & survey, working on summary reports plus action plans for next year; and
- SpEd and Administration- conducting program review for district, evaluating regional needs to establish coaching and PD supports for next year, refining PBIS schedule with new presenter, and providing compliance verification support to nine (9) districts.

Jodie

- Finished the Medicaid RFQ on February 1, 2013;
- Working with Eric Chambers on the Farm to School program in Whatcom County;

- Monroe, Concrete, and San Juan Island have been selected to become PRI sites, and Jodi is working with the three districts and their local coalitions to complete the necessary requirements. The Prevention Center is expected to hire three Prevention Intervention Specialists by June;
- Jodi is meeting with Craig Daly, Maggie Holloway and Shane Nybo from Denny Youth Center to finalize the new Transition Reentry program. A Transition Reentry Coach is expected to be hired by April and will work closely with Special Programs to make sure the efforts are not being duplicated;
- The Prevention Center has been working with the Liquor Control Board regarding the rules and regulations for the new marijuana law. Jodi has participated in the conversations and she is keeping an eye on what the implications may be for marijuana prevention funds.
- Jodi is staying abreast of the HB1424 dealing with Drop Out Prevention and the opportunities it may present for support for districts in the 189 region over the next nine years.

Kathy

- Kathy has been providing leadership throughout the NWESD region on the Teacher Principal Evaluation process. In addition to this, she has been supporting the Teaching and Learning Program to address the activities associated with the NWESD action plan.

LCC Update:

Discussion: LCC reviewed the proposed tech fees for the 2013-1014 school year. Kyle offered to share them with the Directors' upon request.

Also discussed at the LCC meeting was closing of the NWESD building between Christmas and New Year's.

Conclusion/Action: Jerry and Joni will be collecting data on the amount of services NWESD has supported during the week between Christmas and New Year's. Jerry will then discuss with NWESD Board.

Discussion Items:

Evaluation Data (Eric)

Eric shared that he has been working with Teaching and Learning to develop a comprehensive survey which he will send to the appropriate district staff. Eric explained the process, which was implemented several years ago, to ensure there was not any duplication in survey distribution outside of the ESD. The appropriate forms can be found on the Intranet. Eric is available to work with any program that would like to develop a survey or in the analysis of the collected data. Eric shared a draft of the process and he would like to have feedback from the Directors'.

Action: None needed.

Social Media (Kyle)

Kyle explained that NWESD uses Facebook, Pinterest, and Twitter and periodically Rachael will post links to articles or other web sites that have interesting topical information. However, at present we have no agency-wide agreed-upon purpose for social media or process to determine what should and should not be 'posted'. Jerry suggested that Buck lead the group in development of a purpose statement for social media at the next Directors' meeting; until then, we suggest that before Rachel posts information to a Facebook or Pinterest page, she should send the links or articles to the appropriate program staff for approval before they are posted.

Action: Buck will lead the Directors through a process to clarify the purpose and quality of NWESD social media.

Survey Protocol (Eric and Kathy)

Eric and Kathy shared that they have used a very successful process in the development of a Teaching and Learning (T&L) survey which will be distributed to appropriate staff in the NWESD region. The T&L staff are the content experts and Eric's role was to provide input on the type of questions and format of the questions for the survey. It was suggested that this format could be used throughout the ESD to ensure consistency, define roles and responsibility; and maximize everyone's time and talent.

Action Item: Buck will set up a meeting with Eric and Kathy to develop a process which will be shared with the Directors at a subsequent meeting.

Ted Talks: Derek Sivers: How to start a movement

Discussion: Video was discussed

Minutes respectfully submitted by: Buck Evans

Posted by Anne Knutzen