

1. Gathering Data:

- A. What historical achievement, demographic, and program data have you collected?
- B. Based on your own observations, what do you know about your students?
- C. What additional information would be helpful?

2. Analyze strengths and Weaknesses

- A. How many students are succeeding in _____ (content area).
- B. Within this content, what are the areas of strength and weakness?
- C. Where do the largest number of students struggle?
- D. Why do they struggle?

3. Connect to Standards and Progressions

- A. What are the grade level targets/expectations/standards for the area of weakness?
- B. Where are your struggling (targeted) students skill levels?
- C. What is the gap?

4. Determine Learning Targets and Growth Goals

- A. What goal would demonstrate significant impact on student learning?
- B. How can evidence of impact be documented?
- C. What would make an effective goal measurable, aligned to standards, and time bound?
- D. Which Learning Targets could be aligned to formative and summative assessments to monitor progress toward goals?