

TPEP Eval Goal Setting and Uploading Artifacts

Goal Setting:

Learning Targets:

- Learn how to use the EVAL tool to create goals.

Prior to the Meeting:

- Teacher log in information
- Teacher Self Assessment complete.
- District has made a decision about assigning goals or setting goals from teacher self assessment.

Agenda: (1 hr)

- Learning Targets
- Review on how to access: 3 minutes (advise teachers to bring log in info with them to training.)
- Log in to your own account. (You can also use the sandbox)
- Talk about what type of goals to write (Resource on how to write effective goals. Cathey will create) .
- Goal Prompt is a question, the response is the SMART Goal.
- Step by step through the manual. (Teacher hands on).
- Make sure to include the step. (Anytime you do something in the tool that you would like the administrator to know, be sure to click to notify my administrator.

Resources:

Goals: EVAL Washington for Evaluatees: The Second Menu: Goals

Sample Prompts: <https://files.nwesd.org/jlongchamps/TPEP/eVAL/SamplePrompts.pdf>

Uploading Artifacts and Entering Evidence: (This can be done as part of Goal Setting or as a separate module depending on time.)

Prior to Training:

An understanding of a shared definition of what artifact and evidence means.

An artifact is something you create or gather.

The outcome of the artifact is the evidence.

Learning Targets:

- The artifacts are evidence of teaching skills not necessarily visible in observations.
- Learn how to add artifacts in the EVAL system. (This can be used in several parts of the EVAL)

Agenda:

- Learning Targets
- Review on how to access : 3 minutes (advise teachers to bring log in info with them to training.)
- Log in to your own account. (You can also use the sandbox)
- **Tips:** Consistent Titles for Artifacts (this helps with sorting type of artifact.vex. connect to criteria)
- There are a lot of reflection steps in choosing artifacts to include. Suggestion that a template for planning would be helpful for teachers to use before they go into the tool.
- Take teachers through the steps as listed in the latest version of the Evidence section of eVAL Washington for Evaluatees
- 3 pieces of evidence for each criterion areas is required. This could be from artifacts and or the observations,
- Videos are powerful pieces of evidence. (You will need to set up capacity to store teacher videos.)

Resources:

- eVAL Washington for Evaluatees: Evidence Section
- [Artifacts vs. Evidence](http://awspp.informz.net/awspp/data/images/wa_principal_winter_2013/artifacts_vs_evidence.pdf)
http://awspp.informz.net/awspp/data/images/wa_principal_winter_2013/artifacts_vs_evidence.pdf
- [Setting Smart Goals](http://www.goal-setting-guide.com/goal-setting-tutorials/smart-goal-setting) <http://www.goal-setting-guide.com/goal-setting-tutorials/smart-goal-setting>
- Smart Goal Template:
http://www.ltc1c.k12.il.us/TechPlanning/Part_II/SmartGoals%20Template.pdf

Cathey's example:

Prompt: How will my students begin to master the Common Core Standards in English this year?

Goal: By June, 2014, 80% of the students in 8th Grade English will demonstrate mastery of the selected Common Core Standards each quarter as measured by student performance on a department-created mastery assessment.

To achieve this goal, by June, 2014, I will have worked with my department to align one unit per quarter with the Common Core Standards as measured by lesson plans and assessments with hyperlinks to the standards that we share on our school website.

User Prompt Details

Prompt: How will my students begin to master the Common Core Standards in English this year?

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USER PROMPT RESPONSES

[Add New Response](#)

	User	Date	Response
Edit	T1 Mount Vernon SD School 1	8/13/2013 12:31:22 PM	By June, 2014, 80% of the students in 8th Grade English will demonstrate mastery of the emphasized Common Core Standards each quarter as measured by student performance on a department-created mastery assessment. By June, 2014, I will have worked with my team to align one unit per quarter with the Common Core Standards as measured by lesson plans with hyperlinks to the standards that we share on our school website.

ALIGNMENT

Teacher Alignment: [C4](#) [C6](#) [C8](#) [D2](#) [D3](#) [D4](#) [ManageAlignment](#)

ARTIFACTS

[Add Artifact](#)

Visible to Evaluator?	File?	Title	Alignment			
No artifacts found.						