**Highly Capable Cooperative Council Meeting**

**April 28, 2016**

**12:00 pm – 1:00 pm**

**Highly Capable Cooperative Council Members Present:**

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| * Cindy Simonsen, Anacortes
 | * Chad Norman, Mt. Vernon
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| * Jenn Angelis, Burlington
 | * Carolyn Sytsma, Meridian
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| * Becky Bell, San Juan Island
 | * Jim Crouch, Oak Harbor
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| * Patty Duncan, Darrington
 | * Darcy Becker, Monroe
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| * Rob Matthews, Sedro-Woolley
 | * Todd Christensen, Contractor
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| * Megan Dickson, Lynden
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| Jennifer Longchamps, Facilitator/Notetaker |

**Review Minutes**

The group reviewed the minutes from the HiCap Cooperative Council Meeting dated January 21, 2016. These minutes can be viewed [HERE](https://files.nwesd.org/jlongchamps/HiCap_Coop/2015-16/HiCap%20Coop%20Council%20Meeting%20Minutes%201-21-16.pdf). No changes were requested. Motion was made to approve the Minutes as written and approved by all.

**Follow-up on Action Items from January 21, 2016**

**Riverside Webinar Fees -** Jennifer shared clarification about the fees and process associated with having NWESD host the three webinars that are required for those districts choosing to use the online version of the CogAT Screener or CogAT test batteries. In order to organize the webinars at one location so that all interested cooperative member districts can participate, NWESD would become “the district” for the purpose of data collection and retrieval. NWESD does not have the capabilities to serve in this role nor was it the intent of the cooperative members.

**HiCap Professional Library –** It was shared that Jan and Todd have been purchasing resources as allowed.

**New Information & Announcements**

**Contractor Support** – A current standing of how member districts are using their technical assistance time was shared and can also be viewed [HERE](https://files.nwesd.org/jlongchamps/HiCap_Coop/2015-16/HiCap%20Coop%20Dist%20Standings%20as%20of%204-25-16.pdf). Districts were asked to email Jennifer if they didn’t plan on using all of their TA time. This would allow the time to be reallocated to other areas of Jan and Todd’s contracts. The TA time can be used through August 31, 2016.

**Budget Status 2015-16 -** Jennifer briefly shared the current state of the budget. The budget can be viewed [HERE](https://files.nwesd.org/jlongchamps/HiCap_Coop/2015-16/HiCap%20Budget%20Review-Apr28.pdf).

**Update on HiCap Plus Work –** Todd Christensen and Chad Norman updated the Council on the HiCap Plus work that is being done in Mt. Vernon and around the state. Todd shared that the focus of the HiCap Plus work is to increase identification services for under represented student populations. This three-year project has three phases, planning, implementation, and evaluation. There are nine districts involved around the state and three ESDs. They are all different sizes and have different demographics but all share under represented populations. There are also two university partners, Whitworth and UW. The plan is to develop modules that will be made available to all on the OSPI website.

Chad Norman shared the HiCap Plus work that is taking place in Mt. Vernon School District. They have a 65% Hispanic student demographic, 15% of those students are highly capable. Mt. Vernon recently completed an all grade screener. Chad highly recommends this for all highly capable programs. They have also begun having advisory meetings to guide the change in their service models and methods in identification.

Mt. Vernon recently hosted Austina De Bonte from NWGCA to do a presentation for Parents and Educators of Highly Capable Students. This was very well received. Megan Dickson from Lynden School District shared that on May 9th they will be hosting the same event and all are welcome to attend. It’s taking place from 6:30-8:30 p.m. Please notify Megan directly if you are planning on attending ([dicksonm@lynden.wednet.edu](file:///%5C%5Cesd189.org%5Cdfs%5Cdo%5Cstaff%5C_Depts%5Ctnl%5CJen%20Longchamps%5CHCP%20Collaborative%20Project%5C2015-16%5C1-21-16%5Cdicksonm%40lynden.wednet.edu)).

Mt. Vernon will be piloting the Bertie Kingore Assessment in May. This assessment removes all cultural biases.

**2016-17 Activities –** Jennifer provided a [*2016-17 Planning & Priorities*](https://files.nwesd.org/jlongchamps/HiCap_Coop/2015-16/HiCap%202016-17%20Survey.pdf)document to gather district feedback related to their priorities for the next year. Please return these documents to Jennifer via email at your earliest convenience. It was also shared that Districts needed to inform NWESD if they planned on discontinuing their cooperative membership by May 1, 2016.

The Council was informed that Jan Bonzon will not be continuing her contracting services with NWESD. Depending on districts desire for TA time in 2016-17 will guide the search for Jan’s replacement.

Pam, Jennifer, and Todd will meet once the information from districts about their priorities for 2016-17 is collected. At that time, a schedule will be put in place for 2016-17 as well as the year’s activities.