

**Mount Vernon School District Highly Capable Program Decision Letter**

Dear Parent/Guardian:

Your student was nominated for the highly capable program in Mount Vernon School District. Your student was evaluated by a multidisciplinary selection team, which included teachers, administrators, and a school psychologist. This team looked at a complete portfolio to determine eligibility, which included: teacher nomination/rating and/or parent nomination/rating, testing results, and cumulative file information. **At this time, the team does not recommend highly capable services for your student.** The CoGat 7 Test results for your student are enclosed in this letter.

Parents have a right to appeal the committee’s decision by completing the enclosed appeals form and sending it to Program Office at 124 East Lawrence Street, Mount Vernon, WA 98273 within two weeks of receipt of the committee’s recommendation. This written appeal request will be considered by the Highly Capable Program Selection Committee, which consists of administrators, teachers, psychologists, and/or other appointed professionals. The committee will review assessment results and nomination materials. They may request additional assessment or information prior to making a decision. Parents will be informed in writing of the decision of the appeals committee. The decision of the appeals committee is final.

Each highly capable student in Mount Vernon School District will be served through a student learning plan which will be formulated with the input of the parent, student, highly capable program staff, and regular education teachers.

There are also exit procedures for the highly capable program. The following is a list of reasons a student could be exited from the program:

* Graduated
* No longer enrolled
* Opted out of program (student/parent/guardian withdrew from program)
* End of school year transition
* Student no longer qualifies for gifted program services based upon multiple assessment results
* Program service no longer available due to change in RCW 28A.185 and WAC 392-170
* Parent/Guardian/Student declined services for this year only

Sincerely,

Lori Knudson Lisa Condran

MVSD Curriculum Director MVSD Highly Capable Coordinator